



COMMUNITY DEVELOPMENT
Rental Permit & Inspection
Permit Application

OWNER INFORMATION

RENTAL PROPERTY ADDRESS:
NAME OF OWNER:
PHONE:
OWNER'S MAILING ADDRESS:

TENANT INFORMATION

NAME OF ALL TENANTS:
PHONE:

POWER COMPANY: Entergy Southern Pine IS THE POWER CURRENTLY ON:
NAME ON THE NEW POWER ACCOUNT:
ACCOUNT #

DOES THE PROPERTY HAVE GAS? Yes IS THE GAS CURRENTLY ON:
NAME ON THE NEW GAS ACCOUNT:
ACCOUNT #

WHEN ARE YOU MOVING IN?

BASIC INFORMATION CONCERNING THE INSPECTION

Applicant must initial each after reading:

- Following inspection all repair items on the inspector's report must be completed by the property owner.
Inspection must be scheduled at time of application.
It is the tenant's responsibility to contact all utility providers to apply for new service.
Failure of property owner to comply with this procedure within 15 days of initial inspection can result prosecution in City Court.

APPLICANT SIGNATURE: DATE:

OFFICE USE ONLY

Amount of fees paid \$ Date Receipt # Permit #

## COMMON INSPECTION ISSUES:

- Building must have address numbers placed in a position to be plainly legible and visible from the street or road fronting the property.
- Smoke alarms must be installed and maintained in each of the following locations:
  - On the ceiling or wall outside of each separate sleeping area.
  - In each room used for sleeping purposes
  - In each storing within the dwelling until except for crawl spaces and uninhabitable attics.
- All surfaces are free of holes, damaged or loose material which would let in rain, moisture, insects or animals.
- The exterior trim must be free of holes, breaks and loose or damaged construction material.
- Glass windowpanes must be free of open cracks or holes.
- Locks on all doors leading to the exterior of the building must be readily openable from the inside.
- Electrical panels must be labeled.
- The fence and gates must be in good repair and any repairs or replacements must be made with compatible materials.

## COMMON CODE VIOLATIONS

- Vehicles must be parked on a driveway. Parking on the grass and street is prohibited.
- Inoperable vehicles must be parked or stored within a completely enclosed structure.
- Grass and weeds must not exceed more than 12 inches in height.
- Solid waste is must not placed in front of your residence or next to the street prior to 24 hours before your scheduled trash pick-up, and at no time is trash blowing or being scattered.
- Outdoor items must be stored within a fully enclosed structure or screened from view of the adjacent neighbors and streets.

## COMMON PHONE NUMBERS

Community Development Office	601-824-4580
Entergy	800-368-3749
Southern Pine Electric Power Association	601-824-1470
Center Point Gas	601-936-0222
Brandon Water Department	601-824-4579

## CODE REFERENCES

All inspections are performed based on the following codes:

- 2012 International Property Maintenance Code which is viewable online at <http://publicecodes.cyberregs.com/icod/ipmc/2012/>
- Brandon Code of Ordinances which is viewable online at [https://www2.municode.com/library/ms/brandon/codes/code\\_of\\_ordinances](https://www2.municode.com/library/ms/brandon/codes/code_of_ordinances)

Authority for rental permits and inspections is granted by Brandon Code of Ordinances Section 18-1.