



COMMUNITY DEVELOPMENT
Sign Permit
Application

Permit #:
Date:

Business Information

Name of Business:
Physical Address:
Business Owner's Name:
Property Owner (if different):
Zoning District:
Telephone:
Email:

Contractor Information

Sign Installation Contractor:
Office Use: License # City Reg. # Bond#
Licensed Contractor:
Office Use: License # City Reg. # Bond#
Telephone:

Table with 2 columns: Wall Sign, Square Footage

Table with 3 columns: Ground Sign, Square Footage, Height

Total Wall Sign Sq. Ft.

Total Ground Sign Sq. Ft.

The following items are required and must be submitted with this application:

- Scaled Drawings of all proposed signage including sign dimensions (height & width of sign, sign background area, materials, and colors).
Site Plan showing the location of the proposed signage and any existing signs.
Building Elevations showing proposed location of signage and any existing signage for that business.
The following may be required: Illumination details, landscape details for freestanding signs, footing details and pipe size for new freestanding signs.

I hereby agree that if this application is approved and a sign permit issued, I will comply with all the requirements of the City of Brandon ordinances, building codes and zoning regulations pertaining to signs.

Permit Holder's Signature
Date:

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Quick List for Sign Standards (Not exhaustive- please see zoning code for ordinance)

- Signs are subject to architectural review and should be compatible with architecture.
- Wall Signs
 - Wall mounted cabinet signs will not be approved.
 - Wall mounted signs must be equal to or better than other tenant signs in multi-tenant building or per original sign package. Example: If an existing tenant has a individually mounted backlit channel letters, a new tenant will not be permitted raceway mounted channel letters.
- There are specific standards for gas stations please refer to zoning code use standards.
- Any non-conforming on premise sign shall be removed or brought into compliance with the ordinance immediately upon a change in the principal use or ownership of the site.
- Sign applications submitted without dimensions, site plan, materials, renderings, etc. will not be reviewed.
- Sign permit fee is \$1.50 per square foot.

| 8.2 Table of Sign Dimensions and Locations | | | | |
|---|---|--|---|--|
| Sign Type | Permitted area/Max Size | Max Height | Number | Setback, Location and Other Criteria |
| Temporary Banner | 32 square feet, 5' from the right of way, 5' maximum height | | See additional Conditions and Design Criteria Below | |
| Temporary Garage Sale | 6 square feet | | See additional Conditions and Design Criteria Below | |
| Temporary Sidewalk | 7 square feet | | See additional Conditions and Design Criteria Below | |
| Temporary Real Estate | Occupied Site - 9 square feet Vacant Site - 32 Square feet | 8 Feet | 1 per site 1 per 300' frontage | |
| Neighborhood Identification Sign | Per Site Review | | | |
| Construction Sign | 32 Square feet | | | Located on at Street Entrances |
| Directional signs - Residential Districts | 16 Square Feet Church, Schools, Hospital, Library, Farm, Park, Clinic or similar uses | | | 1' from a right of way |
| Directional Signs - Non-Residential Districts | 4 square mounted within three feet of the ground | | 2/ Street frontage | 1' from a right of way |
| Ground Signs - Residential Districts (no reader board) | 32 square foot max Church, Schools, Hospital, Library, Farm, Park, Clinic or similar uses | [8'] | 1/Major Approach | 10' from a right of way |
| Ground Signs - Non-residential Districts (Includes Reader Boards) | 1'/lineal foot of building frontage VMU - 40 Square feet max All Others - 100 Square feet max | 5' VMU, NC 10' RM-4 20' - CC, RC | 1/Street Frontage | 1' from a right of way |
| Wall Sign | 1' / lineal foot of building frontage, 80' max. | n/a | 1/Street Frontage | Shall not project above a roof line. Area shall be computed on one street only for double frontage conditions. |
| Pole Sign | Not Permitted | | | |
| Projecting Sign | 6 square feet | n/a | 1/Street Frontage | Minimum of 8 feet above the adjacent grade projecting no more than 18 inches from a wall surface |
| Marquee Sign | 30 square feet | n/a | 1/Street Frontage | Shall not project above a roof line |
| Canopy/Awning Sign | ½' / lineal foot of building frontage or ¼' when used in combination with a wall sign | n/a | 1/Street Frontage | |
| Billboard Sign | 300' | 30' | 1/2640' feet of road frontage | Not permitted along or visible to Hwy 80./ Single pole/ Digital LED |