AGENDA

REGULAR BOARD MEETING

BRANDON BOARD OF ALDERMEN

BUTCH LEE, MAYOR PRESIDING

SEPTEMBER 19, 2016

1. CALL TO ORDER

2. INVOCATION AND PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS AND RECOGNITIONS

* Boy Scout Troop 229
* Al Jernigan
* Dow Yoder

4. OLD BUSINESS

1. Consideration to approve the minutes of September 6, 2016.

5. BUTCH LEE, MAYOR

1. Consideration to approve the agreement with Terracon to provide environmental consulting services at the former dump site on North Street and authorize the Mayor to execute the same.
2. Request permission for Mayor Butch Lee to travel to New Orleans, LA to attend the WEFTEC 2016 Water Quality Conference on September 27-28, 2016.
3. Consideration set public hearing, approve TIF Plan and approve the resolution declaring the intention of the Mayor and Board of Aldermen of the City of Brandon, Mississippi, to issue tax increment financing bonds of said municipality in an aggregate principal amount not to exceed one million dollars ($1,000,000) to finance the cost of installing and constructing certain improvements for Crossgates Crossings, a retail center within said city, in accordance with the authority granted to municipalities by the legislature with respect to tax increment financing as set forth in Chapter 45 of Title 21, Mississippi Code of 1972, as amended, and determining that the Crossgates Crossing development project is a project eligible for tax increment financing according to said act; and that a public hearing be conducted in connection with a tax increment financing plan for said project, and for related purposes.

6. WILLIAM THOMPSON, POLICE CHIEF

1. Rescind board action taken on August 15, 2016 under section 3 of the minutes with regard to the transfer of Paige Ramage authorizing her to resume the position of Communications Officer and adjust salary and hours effective September 12, 2016.
2. Request permission to hire Christy Barlow as Patrolman effective September 20, 2016.

7. TERRY WAGES, FIRE CHIEF

1. Request permission for Division Chief Craig Nash and Chief Terry Wages to travel to Oxford, MS to attend the 2016 Training Chiefs Conference on October 5-6, 2016.
2. Request permission for Division Chief Craig Nash to travel to Memphis, TN to attend the TN-Task Force 1 FEMA training on October 1-2, 2016.
3. Accept resignation of Firefighter Chase Renfroe effective September 20, 2016.

8. JORDAN HILLMAN, COMMUNITY DEVELOPMENT DIRECTOR

1. Consideration to approve an amendment to the agreement with Country Meadows Company L.L.C. and State Street Group L.L.C. with regard to streets.
2. Public hearing and board action with regard to the determination of a public nuisance at 112 Woodcliff Place (Parcel #H-9K-6-510/024226).
3. Public hearing and board action with regard to the determination of a public nuisance at 205 Windchase Drive (Parcel #I-8F-1-110/031822).
4. Public hearing and board action with regard to the determination of a public nuisance at 411 Brenmar Street (Parcel #I-8F-1-110/031822).
5. Public hearing and board action with regard to the determination of a public nuisance at 114 Woodcliff Place (Parcel #H-9K-6-500/024225).
6. Public hearing and board action with regard to the determination of a public nuisance at 212 Appleridge Road (Parcel #H-8D-62/021938).
7. Request permission for Heather Parish and Jordan Hillman to travel to Gulfport, MS to attend the MS Association of Code Enforcement Conference on October 13, 2016.
8. Accept resignation of Jimmy Smith, Code Enforcement Inspector / Zoning Administrator effective September 19, 2016.

9. KYLE BROWN, ECONOMIC DEVELOPMENT DIRECTOR

1. Rescind board action from September 6, 2016 under section 10 of the minutes and consideration to approve the final Central Business District Tax Abatement Resolution for (parcel #H8N-9) 106 Office Park Drive.
2. Consideration to approve the conditional Central Business District Tax Abatement Resolution for BAL Properties, LLC (parcel #I8K-70-10) 158 W. Government Street.
3. Set a public meeting on October 14, 2016 at 11:00 a.m. in the City Hall Boardroom, to provide citizens with information regarding the progress of the activities undertaken through the CDBG Program and to receive citizen input concerning the progress of the Luckney Sewer Project and authorize publication of the meeting notice.

10. PUBLIC WORKS DEPARTMENT

1. Request permission to hire Nathan Rayner as Street Department Laborer and set salary effective September 26, 2016.
2. Consideration to approve WE Blain & Sons, Inc. corrected pay request #3 (final) in the amount of $108.91 with regard to the Overby Street & Sunset Street resurfacing project and authorize payment of the same.

11. PARK & RECREATION DEPARTMENT

1. Consideration to approve the softball clinician agreement with Heidi Hill and authorize the Mayor and City Clerk to execute the same.
2. Request permission to hire James Patterson for the part-time weekend crew and set rate of pay effective September 20, 2016.
3. Request permission to purchase five (5) ice makers with storage bins from Hotel & Restaurant Supply, as the lowest and best quote received, in the amount of $14,660.00 and authorize payment of the same.
4. Consideration to conclude part-time seasonal employee, Antonio Beeman, effective September 14, 2106.

12. DIANA MEREDITH, SENIOR CENTER DIRECTOR

1. Consideration to amend the Brandon Senior Center’s Code of Conduct that was adopted on July 1, 2013.
2. Request permission to travel to Southaven MS, October 19th-20th, 2016 to attend the Hometown Mississippi Retirement Director’s Meeting.

13. ANGELA BEAN, CITY CLERK

1. Consideration to approve McCarty King Construction pay application #11 in the amount of $412,032.11 with regard to the Shiloh Park Improvements Project and authorize payment of the same.
2. Consideration to accept bids received on August 17, 2016 for a used hydraulic excavator and award to Mid-South Machinery in the amount of $95,000.00 and authorize payment of the same.
3. Consideration to approve salary adjustments pursuant to the memo effective October 1, 2016.
4. Consideration to approve the engagement letter from Barlow, Walker & Company for audit services for fiscal year 2016 in the amount of $46,000.00 and authorize the Mayor to execute the same.
5. Consideration to approve the docket of claims for September 14 & 19, 2016.

EXECUTIVE SESSION

ADJOURN UNTIL MONDAY, OCTOBER 3, 2016.