

MINUTES OF THE REGULAR BOARD MEETING OF THE MAYOR AND BOARD OF
ALDERMEN OF THE CITY OF BRANDON, MISSISSIPPI
HELD ON MARCH 21, 2016

The Regular Board Meeting was held in the Brandon City Hall Boardroom, 1000 Municipal Drive, Brandon, Mississippi. The meeting was led by Mayor Butch Lee. Aldermen Christopher, Corley, Morris, Williams, Vinson, Coker, and Dobbs were present. Alderman Vinson led the prayer and Alderman Coker led the Pledge of Allegiance. Public Comments/ Recognitions: None. Mayor Butch Lee presented an update with regard to drainage issues within the City.

1.

APPROVE THE MINUTES OF REGULAR BOARD MEETING MARCH 7, 2016

Alderman Coker made the motion to approve the Minutes of the Regular Board Meeting of March 7, 2016, which are appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

2.

APPROVE UPDATED LIST OF BRANDON HISTORIC COMMISSION MEMBERS;
PUBLISH A BID NOTICE FOR FENCING AT THE MULTI-PURPOSE COMPLEX ON
MARQUETTE ROAD; AND APPROVE MEMORANDUM OF AGREEMENT WITH
REGARD TO THE SR 471 PROJECT ADDRESSING CONSTRUCTION AND
MAINTENANCE OF ILLUMINATED STREET SIGNS AND AUTHORIZE AN
EXPENDITURE IN THE AMOUNT OF \$69,609.50 AND REVISE BUDGET
ACCORDINGLY

Alderman Williams made the motion to approve the updated list of Brandon Historic Commission members; to publish a bid notice for fencing at the Multi-Purpose Complex on Marquette Road; and to approve a Memorandum of Agreement with regard to the SR 471 Project addressing construction and maintenance of illuminated street signs and to authorize an expenditure in the amount of \$69,609.50 and revise budget accordingly, in accordance with the memos from the Mayor, which are appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

3.

APPROVE A CAL MAR CHANGE ORDER IN THE AMOUNT OF \$6,788.00 WITH
REGARD TO THE PERFORMANCE HALL RENOVATION

Alderman Corley made the motion to approve a Cal Mar change order in the amount of \$6,788.00 with regard to the Performance Hall Renovation, first finding that the change is being made in a commercially reasonable manner and further finding that the change is not being made to circumvent the public purchasing statutes, in accordance with the memo from the Events Coordinator, which is appended hereto, seconded by Alderman Dobbs, and upon unanimous vote the motion carried.

4.

APPROVE TRAVEL FOR OFFICER SETH BROWN TO TRAVEL TO MERIDIAN, MS TO ATTEND THE 2016 INTERVIEW AND INTERROGATION CLASS ON APRIL 23-29, 2016; APPROVE AGREEMENT WITH THE PAYMENT GROUP, LLC AND ITS DIVISION TRAFFICPAYMENT.COM AND AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE ANY RELATED DOCUMENTS; APPROVE SURPLUS AND REMOVAL FROM CITY INVENTORY OF ITEMS THAT WERE DESTROYED IN A VEHICLE FIRE PURSUANT TO THE MEMO; AND ACCEPT RESIGNATION OF COMMUNICATIONS OFFICER MARISSA SHOWS EFFECTIVE MARCH 22, 2016

Alderman Vinson made the motion to approve travel for Officer Seth Brown to travel to Meridian, MS to attend the 2016 Interview and Interrogation Class on April 23-29, 2016; to approve the agreement with The Payment Group, LLC and its division Trafficpayment.com and authorize the Mayor and City Clerk to execute any related documents; to approve the surplus and removal from city inventory of items that were destroyed in a vehicle fire pursuant to the memo; and to accept the resignation of Communications Officer Marissa Shows effective March 22, 2016, in accordance with the memos from the Police Chief, which are appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

5.

APPROVE TRAVEL FOR LT. SAMANTHA RANER AND CAPTAIN JUSTIN ADCOCK TO TRAVEL TO MERIDIAN, MS TO ATTEND THE OVERLAND SAR TRAINING ON APRIL 4-8, 2016; APPROVE TRAVEL FOR DIVISION CHIEF CRAIG NASH TO TRAVEL TO MERIDIAN, MS TO ATTEND THE RESCUE REFRESHER TRAINING ON MARCH 28-31, 2016 AND TO CAMP SHELBY, MS TO ATTEND THE TASKFORCE EXERCISE ON APRIL 18-21, 2016; APPROVE TRAVEL FOR CAPTAIN BRIAN ROBERTS TO TRAVEL TO MERIDIAN, MS TO ATTEND THE RESCUE REFRESHER TRAINING ON MARCH 28-31, 2016 AND TO CAMP SHELBY, MS TO ATTEND THE MS TASKFORCE EXERCISE ON APRIL 19-20, 2016; APPROVE TRAVEL FOR LT. RAY HUSBAND TO TRAVEL TO MERIDIAN, MS TO ATTEND THE RESCUE REFRESHER TRAINING ON MARCH 30, 2016 AND TO CAMP SHELBY, MS TO ATTEND THE MS TASKFORCE EXERCISE ON APRIL 19-20, 2016; APPROVE TRAVEL FOR CAPTAIN JON JOHANSON TO TRAVEL TO CAMP SHELBY, MS TO ATTEND THE MS TASKFORCE EXERCISE ON APRIL 19-20, 2016; CHANGE EMPLOYMENT STATUS OF FIREFIGHTER SWAYZE CRYER TO PART TIME EFFECTIVE MARCH 18, 2016; HIRE TEVIS DELANDRA AS A FIREFIGHTER AND SET SALARY EFFECTIVE MARCH 22, 2016; APPROVE QUOTE FROM M&D HEATH, LLC IN THE AMOUNT OF \$5,851.00, AS THE LOWEST AND BEST QUOTE RECEIVED, FOR THE PURCHASE OF ANNUAL WORK UNIFORMS AND AUTHORIZE PAYMENT OF THE SAME; APPROVE PURCHASE OF 18 RECLINERS AND 4 DINING TABLE SETS FROM THE ROOM STORE BY MISKELLY IN THE AMOUNT OF \$6,600.00, AS THE LOWEST AND BEST QUOTE RECEIVED, AND AUTHORIZE PAYMENT OF THE SAME.

Alderman Williams made the motion to approve travel for Lt. Samantha Raner and Captain Justin Adcock to travel to Meridian, MS to attend the Overland SAR Training on April 4-8, 2016; to approve travel for Division Chief Craig Nash to travel to Meridian, MS to attend the Rescue Refresher Training on March 28-31, 2016 and Camp Shelby, MS to attend the MS Taskforce Exercise on April 18-21, 2016; to approve travel for Captain Brian Roberts to travel to Meridian, MS to attend the Rescue Refresher Training on March 28-31, 2016 and to Camp Shelby, MS to attend the MS Taskforce Exercise on April 19-20, 2016; approve travel for Lt. Ray Husband to travel to Meridian, MS to attend the Rescue Refresher Training on March 30, 2016 and to Camp Shelby, MS to attend the MS Taskforce Exercise on April 19-20, 2016; to approve travel for Captain Jon Johanson to travel to Camp Shelby, MS to attend the MS Taskforce Exercise on April 19-20, 2016; to change the employment status of Firefighter Swayze Cryer to part time effective March 18, 2016; to hire Tevis Dalandro as a Firefighter and set salary effective March 22, 2016; to approve the quote from M&D Heath, LLC in the amount of \$5,851.00, as the lowest and best quote received, for the purchase of annual work uniforms and authorize payment of the same; and to approve the purchase of 18 recliners and 4 dining table sets from the Room Store by Miskelly in the amount of \$6,600.00, as the lowest and best quote received, and authorize payment of the same, in accordance with the memos from the Fire Chief, which are appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

6.

RENEW BID WITH HELENA CHEMICAL IN THE AMOUNT OF \$39,925.95 FOR THE 2016 HERBICIDE TREATMENT SERVICE; APPROVE QUOTES, AUTHORIZE PAYMENT OF THE SAME, AND ADJUST THE BUDGET ACCORDINGLY OF ATLANTA HOBBY IN THE AMOUNT OF \$4,796.94 FOR THE PURCHASE OF AN AERIAL DRONE AND OF IT SAVVY FOR THE PURCHASE OF AN IPAD MINI IN THE AMOUNT OF \$596.26 AND AUTHORIZE THE MAYOR TO EXECUTE THE CERTIFICATE OF AUTHORIZATION FORMS WITH THE FEDERAL AVIATION ADMINISTRATION; APPROVE THE SUPPLEMENTAL AGREEMENT FROM HEMPHILL CONSTRUCTION COMPANY IN THE AMOUNT OF \$16,224.60 FOR THE 2015 DRAINAGE REPAIR PROJECT; ACCEPT BIDS RECEIVED ON MARCH 16, 2016 FOR THE HIGHWAY 471 & RECKITT-BENCKISER SEWER LINE REPAIR PROJECT, AWARD TO DELTA CONSTRUCTORS, INC. AS THE LOWEST AND BEST BIDDER IN THE AMOUNT OF \$117,575.00 AND AUTHORIZE THE MAYOR TO EXECUTE ANY RELATED DOCUMENTS; AND PUBLISH BID NOTICE FOR A STREET RESURFACING PROJECT

Alderman Williams made the motion to renew the bid with Helena Chemical in the amount of \$39,925.95 for the 2016 Herbicide Treatment Service; to approve quotes, authorize payment of the same, and adjust the budget accordingly of Atlanta Hobby in the amount of \$4,796.94 for the purchase of an aerial drone and of IT Savvy for the purchase of an iPad Mini in the amount of \$596.26 and authorize the Mayor to execute the Certificate of Authorization forms with the Federal Aviation Administration; to approve the supplemental agreement from Hemphill Construction Company in the amount of \$16,224.60 for the 2015 Drainage Repair Project; to accept bids received on March 16, 2016 for the Highway 471 & Reckitt-Benckiser Sewer Line Repair Project, award to Delta Constructors, Inc. as the lowest and best bidder in the

amount of \$117,575.00 and authorize the Mayor to execute any related documents; and to publish bid notice for a street resurfacing project, in accordance with the memos from the Public Works Director, which are appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

7.

PUBLIC HEARING AND BOARD ACTION REGARDING CONSIDERATION TO REPEAL AND REPLACE APPENDIX A-ZONING OF THE CODE OF ORDINANCES, REPEAL CHAPTER 62-SIGNS OF THE CODE OF ORDINANCES, ADOPT THE OFFICIAL ZONING MAP, AND ADOPT THE FUTURE LAND USE MAP AS PRESENTED

The Public Hearing was opened regarding consideration to repeal and replace Appendix "A"- the Zoning Regulations of the Code of Ordinances, to repeal Chapter 62-Signs of the Code of Ordinances, to adopt the Official Zoning Map, and to adopt a Future Land Use Map as presented and to repeal such existing maps and amendments thereto. The Director of Community Development advised the Board that all pre-requisites to the public hearing have been met and that the matters had been presented to the Planning Commission which voted to recommend adoption of the proposed amendments. All parties of interest and citizens were then given an opportunity to speak. In conjunction with the Public Hearing, all Community Development Staff Reports and attachments relative to these matters are appended to the Minutes and including reports of the City's planner expert. At the Public Hearing, the Director addressed the board and presented the Zoning Code Update PowerPoint Presentation which is incorporated herein by reference. Joe Deaton spoke on behalf of David Bowling and was favorable of the plan and of the process. Edwin Sallis spoke on behalf of Ben Turnage, owner of Parcel No. 17-93-30, and was favorable of the plan and of the process. Mr. Sallis's comments in this regard and the general response of the Community Development Department are generally as provided in the memorandum from the Community Development Director which is appended hereto and incorporated herein. Alvin Beck, owner of Parcel No. 18E-8, discussed his property and protested the proposed zoning to RM-8 and requested that it be zoned RH. Mr. Beck's comments in this regard and the general response of the Community Development Department are as generally provided in the memorandum from the Community Development Director which is appended hereto and incorporated herein. The Public Hearing was then closed.

In accordance with MCA Section 17-1-1 et. seq. (1972 as amended) and such applicable municipal ordinances and first finding that the amendments herein have been presented to the Planning Commission and having received a favorable recommendation for the approval of the same, and the governing authorities of the City of Brandon having held a public hearing hereon in accordance with MCA Section 17-1-15 (1972 as amended) and applicable municipal ordinances wherein parties in interest and citizens were given an opportunity to be heard and having considered the comments made by those appearing at the public hearing, and first incorporating the findings and conclusions by the Planning Commission as presented by the Director of Community Development, and the governing authorities having retained the services of a planning expert and having received the recommendations of said expert and of the City's Director of Community Development and first incorporating such opinions, findings, and

conclusions and further finding that based on all attendant facts and circumstances that these amendments are consistent with the City's recently adopted Comprehensive Plan and further finding that these amendments will protect the health, safety, and welfare of the citizenry and will promote and protect property values and the tax base and for all other reasons that such amendments are reasonable and necessary, does hereby adopt an Ordinance repealing Appendix "A" of the Code of Ordinances of the City of Brandon, Mississippi including Section 100 through Section 2205 and inclusive of all sub-parts thereof and sections therein and repealing Chapter 62 of the Code of Ordinances of the City of Brandon, Mississippi including Section 62-1 through Section 62-103 and including all sub-parts thereof and sections therein and adopting the 2016 Comprehensive Zoning Ordinance inclusive of Sections 1.0 through 11.0 and including all sub-parts thereof and sections therein and adopting the 2016 Land Use Map and the 2016 Zoning Map which shall replace and supercede in all respects the City of Brandon, Mississippi's currently adopted and in use Land Use and Zoning Maps together with any and all amendments thereto, Alderman Vinson made the motion to adopt said Ordinance amending repealing Appendix "A" of the Code of Ordinances of the City of Brandon, Mississippi, including Section 100 through Section 2205 and inclusive of all sub-parts thereof and sections therein, and repealing Chapter 62 of the Code of Ordinance of the City of Brandon, Mississippi including Section 62-1 through Section 62-103 and inclusive of all sub-parts thereof and sections therein, and adopting the 2016 Comprehensive Zoning Ordinance inclusive of Sections 1.0 through 11.0 and inclusive of all sub-parts thereof and sections therein, and adopting a Land Use Map and Zoning Map which shall replace and supercede in all respects the City of Brandon, Mississippi's currently adopted and in use Land Use and Zoning Maps, together with any and all amendments thereto, in accordance with the memo from Community Development Director and all other documents presented at the said Public Hearing, before the Planning Commission and such other documents and things referenced and incorporated in the reports and opinions of the Community Development Department and the City's planning expert, all of which are appended hereto, and after first finding that these amendments will protect the health, safety and welfare of the citizenry and will promote and protect property values and the tax base and that, based on clear and convincing evidence, the character of the City of Brandon, Mississippi in general, and as to the specific parcels affected, including but not limited to the parcels specifically addressed at the public hearing and referenced herein, has changed so much since the adoption of the original Zoning Regulations, Zoning Map, Land Use Map and Comprehensive Plan and substantive amendments thereto to justify rezoning consistent with the newly adopted Comprehensive Plan, and that there exists a public need for the same, and finding that all of the amendments are consistent with the City's newly adopted Comprehensive Plan, and first incorporating the findings in the proposed Ordinance and the documents referenced therein, and the provisions of MCA 17-1-17 (1972 as amended) which provides that zoning regulations once adopted, may be amended, supplemented, changed, modified, or appealed upon proper notice and having held a public hearing hereon and having received public comment from those having an interest therein and the citizenry having considered the same, seconded by Alderman Corley, and upon unanimous vote the motion carried.

8.

ACCEPT DONATIONS THAT WERE MADE THROUGH JARVIS ONLINE REGISTRATION PROGRAM AND ESTABLISH A SCHOLARSHIP ACCOUNT; AND HIRE MATTHEW BRADLEY, WILLIAM NEWELL, WINDHAM WHATLEY, AND GENTLE WILLIAMS AS SEASONAL LABORERS AND SET RATE OF PAY PURSUANT TO THE MEMO EFFECTIVE MARCH 26, 2016

Alderman Vinson made the motion to accept donations that were made through Jarvis online registration program and establish a scholarship account; and to hire Matthew Bradley, William Newell, Windham Whatley, and Gentle Williams as seasonal laborers and set rate of pay pursuant to the memo effective March 26, 2016, in accordance with the memos from the Park and Recreation Department, which are appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

9.

APPROVE SURPLUS AND DISPOSAL OF TWO COPIERS THAT ARE NO LONGER OF USE OR VALUE TO THE CITY PURSUANT TO THE MEMO; AND APPROVE THE AGREEMENT WITH SECURITY CARD SERVICES FOR A CREDIT CARD TERMINAL IN THE AMOUNT OF \$300.00 PLUS SHIPPING FOR THE COMMUNITY DEVELOPMENT DEPARTMENT AND AUTHORIZE THE MAYOR TO EXECUTE THE SAME

Alderman Corley made the motion to approve surplus and disposal of two copiers that are no longer of use or value to the city pursuant to the memo; and to approve the agreement with Security Card Services for a credit card terminal in the amount of \$300.00 plus shipping for the Community Development Department and authorize the Mayor to execute the same, in accordance with the memos from the IT Network Manager, which are appended hereto, seconded by Alderman Williams, and upon unanimous vote the motion carried.

10.

APPROVE DOCKET OF CLAIMS FOR MARCH 21, 2016 AND FOX EVERETT CLAIMS FOR MARCH 10, 16, & 21, 2016

Alderman Williams made the motion to approve the Docket of Claims for March 21, 2016 and Fox Everett claims for March 10, 16, & 21, 2016, in accordance with the memo from the City Clerk, which is appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

11.

EXECUTIVE SESSION

Alderman Vinson made the motion to consider the need to go into executive session to discuss personnel matters, the sale and acquisition of real property, and potential litigation, seconded by Alderman Coker, and upon unanimous vote the motion carried.

Alderman Coker then made the motion to go into executive session for the reasons stated, and more specifically to discuss personnel matters within the police department, the sale/acquisition of real property with regard to Windsong Subdivision and Rankin Trails, and potential and pending litigation involving West Rankin Utility Authority, seconded by Alderman Williams, and upon unanimous vote the motion carried.

(Alderman Williams left during Executive Session.)

Alderman Corley made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

(No votes were taken in Executive Session.)

12.
ADJOURN

Alderman Morris made the motion to adjourn the Regular Board Meeting, seconded by Alderman Coker, and upon unanimous vote the motion carried.

Next Regular Board Meeting will be on April 4, 2016.

MINUTES APPROVED THIS THE 4th DAY OF APRIL, 2016.


HON. BUTCH LEE, MAYOR

ATTEST:


ANGELA BEAN, CITY CLERK

