AGENDA

REGULAR BOARD MEETING

BRANDON BOARD OF ALDERMEN

BUTCH LEE, MAYOR PRESIDING

FEBRUARY 5, 2018

1. CALL TO ORDER

2. INVOCATION AND PLEDGE OF ALLEGIANCE

* Riley McGregor, Mayor’s Youth Council
* Chip Purviance, Mayor’s Youth Council

3. PUBLIC COMMENTS AND RECOGNITIONS

4. OLD BUSINESS

1. Consideration to approve the regular board meeting minutes of January 16, 2018.

5. BUTCH LEE, MAYOR

1. Request permission to travel to Biloxi, MS to attend the MAPDD Conference on April 24-27, 2018.
2. Consideration to approve the resolution for the introduction and passage of local and private legislation during the 2018 Legislative Session to extend the repealer as included in HB 1427 which was passed by the Mississippi Legislature during the 2011 regular session and duly signed into law by the Governor and thereafter extended to July 1, 2017 in HB 1448 which was passed by the Mississippi Legislature during the 2014 regular session and duly signed into law by the Governor and thereafter extended to July 1, 2020 in HB 1726 which was passed by the Mississippi Legislature during the 2016 session and duly signed into law by the Governor.
3. Consideration to approve the resolution for the introduction and passage of local and private legislation during the 2018 Legislative Session to extend the repealer as included in HB 1507 which was passed by the Mississippi Legislature during the 2016 regular session and duly signed into law by the Governor.
4. Accept the resignation of Community Development Director Jordan Hillman effective February 23, 2018.

6. WILLIAM THOMPSON, POLICE CHIEF

1. Rescind board action taken on January 16, 2018 under section #3 of the minutes with regard to transferring Communication Officer Hannah Carmean to Patrol.
2. Request permission for Sgt. Brad Conner, Officer Seth Brown, Officer Tim Fisackerly, Investigator Kevin O’Flarity and Officer Brandon Waltman to travel to Olive Branch, MS to attend the 2018 National Lawfit Challenge on June 7-10, 2018.
3. Accept the resignation of Sergeant Gerald Duckworth effective February 8, 2018 and transfer to the reserve roster.
4. Request permission to purchase a radio booster from Jackson Communications in the amount of $4,719.00 utilizing the Department of Public Safety funds.
5. Authorize the Brandon Police Department to participate in the 2018 American Lung Association Fight for Air Climb in Jackson, MS on February 24, 2018.
6. Request permission for Chief William Thompson to travel to Biloxi, MS to attend the MS Association of Chiefs of Police Conference on June 25-29, 2018.
7. Consideration to approve Jack Gruba as a participant in the City of Brandon Police Department Internship Program.
8. Request permission to transfer Investigator Michael Case to Sergeant Investigator and Office Brad Turner to Investigator and adjust their rate of pay pursuant to the memo effective February 9, 2018.
9. Request permission for Officer Sam Versell to travel to Birmingham, AL to escort the Brandon Elementary 5th grade to the McWane Science Center on February 23, 2018.

7. TERRY WAGES, FIRE CHIEF

1. Request permission to hire James Foley as Probationary Firefighter and set rate of pay pursuant to the memo effective February 6, 2018.
2. Accept the resignation of Firefighter David Moore effective January 28, 2018.
3. Consideration to remove part-time employees from payroll pursuant to the memo.

8. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Consideration to approve the MS Department of Health mosquito grant agreement in the allowance amount of $58,546.00 and authorize the Mayor and City Clerk to execute any related documents.
2. Consideration to declare an emergency the repairs to the storm drain in the Raintree Subdivision from Murphy’s Lawn & Landscape in the amount of $6,440.27 and authorize payment of the same.
3. Consideration to declare an emergency the repairs to a sewer line near 623 Chambord Drive from Utility Contractors, Inc. in the amount of $9,414.15 and authorize payment of the same.
4. Consideration to declare an emergency the repairs to a water line on Highway 80 near Louis Wilson Drive from Utility Contractors, Inc. in the amount of $10,098.00 and authorize payment of the same.
5. Consideration to approve additional invoices with regard to the emergency water line repair near Felicity Street that was approved on December 18, 2017 from Southern Pipe Supply in the total amount of $7,350.00 and authorize payment of the same.
6. Consideration to approve Griner Drilling Services, Inc. pay request #2 in the amount of $245,613.72 with regard to the new Lakebend Water Well and authorize payment of the same.
7. Consideration to declare an emergency the storm drain repairs on Sunline Drive from Murphy’s Lawn & Landscape in the amount of $9,588.63 and authorize payment of the same.

8. Consideration to release letter of credit no. 14-027-SP for Donald L. Vineyard & Wisteria

Hall, Inc. pursuant to the memo.

9. RAMIE FORD, PARKS AND RECREATION DIRECTOR

1. Request permission to purchase chairs from School & Office Products of Arkansas, as the lowest and best quote received, in the amount of $35,355.50 for the VIP section of the amphitheater and authorize payment of the same.
2. Request permission to purchase two chain hoists from Total Structures, as the lowest and best quote received, in the amount of $5,164.00 plus shipping for the Civic Center and authorize payment of the same.
3. Request permission to purchase wireless access points from Techsource, a state contract vendor, in the amount of $32,560.00 and authorize payment of the same.
4. Request permission to hire part-time weekend laborers and set rate of pay pursuant to the memo effective February 5, 2018.
5. Accept the resignation of Josh Tyrone effective February 16, 2018.
6. Consideration to surplus Park and Recreation equipment that is of no use or value to the city and authorize items to be transferred to the Office of Surplus Property for sale in auction.
7. Request permission to hire Billy Orr as a part-time Amphitheater Operations Assistant and set rate of pay pursuant to the memo effective March 1, 2018.

10. JORDAN HILLMAN, COMMUNITY DEVELOPMENT DIRECTOR

1. Accept the resignation of Building Official Donnie Sullivan effective February 2, 2018.

2. Consideration to approve of site and architectural plans for CEFCO Gas Station at 306 E.

Government Street.

11. KYLE BROWN, ECONOMIC DEVELOPMENT

1. Consideration to authorize the City to secure additional liability insurance for the Brandon Amphitheater.
2. Consideration to accept the final artist contracts for Salt N’ Pepa and I Love the 90’s and authorize the Mayor to execute the same.
3. Consideration to approve the LIN Television Corporation agreement for marketing the Brandon Amphitheater and authorize the Mayor to execute the same.
4. Consideration to approve the MVS Services, Inc. agreement for merchandise vending at the Brandon Amphitheater and authorize the Mayor to execute the same.
5. Consideration to approve the preferred seat program agreement and rate pursuant to the memo.
6. Consideration to approve the alternate signature resolution, code of standards of conduct resolution, anti-displacement resolution, fair housing resolution/proclamation, minority and women business goals resolution, prohibition of excessive force resolution, just compensation resolution, waiver valuation resolution and Sample, Hicks and Associates administrative contract with regard to the Luckney Road Sewer Phase B, CDBG Project and authorize the Mayor to execute the same.

7. Consideration to approve an agreement with Neel-Schaffer, Inc. for engineering services

for the Luckney Sewer Phase B.

8. Request permission to approve a BancCard Agreement for card services for the Amphitheater POS

system and authorize the Mayor to execute all related documents.

12. ANGELA BEAN, CITY CLERK

1. Authorize Butler Snow to prepare the 2017 Continuing Disclosure and authorize the Mayor to execute any related documents.
2. Consideration to approve the MEA Cares Employee Assistance Program agreement in the amount of $5,445.00 and authorize the Mayor to execute the same.
3. Request permission to hire Wayne Gasson as a part-time accountant, approve job description and set rate of pay effective February 6, 2018.

4. Authorize Elizabeth Greenwood as an additional signer on the Community Bank checking

accounts.

5. Consideration to approve the:

* 1. Docket of claims for February 6, 2018.
  2. Electronic fund transfers for January 2018.
  3. Fox Everett claims released on January 22 & 31 and February 1, 2018.

**EXECUTIVE SESSION**

**ADJOURN UNTIL TUESDAY, FEBRUARY 20, 2018**.