

MINUTES OF THE BOARD MEETING OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF BRANDON, MISSISSIPPI
HELD ON MARCH 5, 2018

The Regular Board Meeting was held in the Brandon City Hall Board Room, 1000 Municipal Drive, Brandon, Mississippi. The meeting was led by Mayor Butch Lee. Aldermen Coker, Corley, Dobbs, Middleton, Morris, Vinson and Williams were present. Alderman Vinson led the prayer and Alderman Coker led the Pledge of Allegiance. Public Comments/ Recognitions: None.

1.

APPROVE THE MINUTES OF THE REGULAR BOARD MEETING OF
FEBRUARY 20, 2018 AND SPECIAL BOARD MEETINGS OF FEBRUARY 22 & 28, 2018

Alderman Coker made the motion to approve the Minutes of the Regular Board Meeting of February 20, 2018 and the Special Board Meetings of February 22 & 28, 2018, which are appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

2.

APPROVE TRAVEL FOR MAYOR BUTCH LEE TO TRAVEL TO MEMPHIS, TN TO ATTEND THE DOWNTOWN REVITALIZATION BOND PRICING CALL AT RAYMOND JAMES ON MARCH 14-16, 2018 AND TO THE AMPHITHEATER IN TUSCALOOSA, AL; AND ACCEPT RESIGNATION OF CODE ENFORCEMENT OFFICER HEATHER PARISH EFFECTIVE MARCH 23, 2018 AND RESIGNATION OF CITY PLANNER MATTHEW HINTON EFFECTIVE APRIL 20, 2018

Alderman Morris made the motion to approve travel for Mayor Butch Lee to travel to Memphis, TN to attend the Downtown Revitalization Bond Pricing call at Raymond James on March 14-16, 2018 and to the Amphitheater in Tuscaloosa, AL; and to accept the resignation of Code Enforcement Officer Heather Parish effective March 23, 2018 and the resignation of City Planner Matthew Hinton effective April 20, 2018, in accordance with the memos from the Mayor, which are appended hereto, seconded by Alderman Dobbs, and upon unanimous vote the motion carried.

3.

APPROVE RESOLUTION SUPPORTING AN AMENDMENT BY THE MS LEGISLATURE TO CHAPTER 977, LOCAL AND PRIVATE LAWS OF 1994, AS LAST AMENDED BY CHAPTER 95, LOCAL AND PRIVATE LAWS OF 2007 SO AS TO CLARIFY THAT THE WEST RANKIN UTILITY AUTHORITY MAY PRIORITIZE FUNDS FOR THE PAYMENT OF ITS VARIOUS DEBTHOLDERS, TO ENSURE THE WEST RANKIN UTILITY AUTHORITY'S ABILITY TO SECURE BONDS ISSUED IN ITS NAME

Alderman Vinson made the motion to approve a Resolution supporting an amendment by the MS Legislature to Chapter 977, Local and Private Laws of 1994, as last amended by Chapter 95, Local and Private Laws of 2007 so as to clarify that the West Rankin Utility Authority may prioritize funds for the payment of its various debtholders, to ensure the West Rankin Utility

Authority's ability to secure bonds issued in its name, in accordance with the memo from the Mayor, which is appended hereto, seconded by Alderman Williams, and upon unanimous vote the motion carried.

4.

APPROVE RESOLUTION AUTHORIZING AND APPROVING THE MAYOR, ON BEHALF OF THE CITY, TO ENTER INTO A GRANT AGREEMENT WITH THE MISSISSIPPI DEVELOPMENT AUTHORITY IN ORDER TO RECEIVE A GRANT ON BEHALF OF THE CITY FROM THE MISSISSIPPI DEVELOPMENT AUTHORITY IN AN AMOUNT NOT TO EXCEED TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000.00) FOR THE PURPOSE OF COMPLETING INFRASTRUCTURE RELATED TO THE BRANDON AMPHITHEATER AND THUS ENHANCING AND PROMOTING ECONOMIC DEVELOPMENT

Alderman Corley made the motion to approve a Resolution authorizing and approving the Mayor, on behalf of the City, to enter into a grant agreement with the Mississippi Development Authority in order to receive a grant on behalf of the City from the Mississippi Development Authority in an amount not to exceed two hundred fifty thousand dollars (\$250,000.00) for the purpose of completing infrastructure related to the Brandon Amphitheater and thus enhancing and promoting Economic Development, in accordance with the memo from the Mayor, which is appended hereto, seconded by Alderman Middleton, and upon unanimous vote the motion carried.

5.

APPROVE TRAVEL FOR SERGEANT JOSEPH FRENCH TO TRAVEL TO TUSCALOOSA, AL TO ATTEND THE FBI SNIPER/OBSERVER CLASS ON OCTOBER 28-NOVEMBER 2, 2018; APPROVE TRAVEL FOR SERGEANT JOSEPH FRENCH TO TRAVEL TO MERIDIAN, MS TO ATTEND THE CARTEL TRAPS CLASS ON APRIL 17-19, 2018; APPROVE TRAVEL FOR INVESTIGATOR CHRIS BUNCH, DETECTIVE BRAD TURNER, OFFICER KRISTEN LIBERTO, OFFICER DREW DECKER AND OFFICER SIM SHANKS TO TRAVEL TO TRAINING CLASSES; ACCEPT RESIGNATION OF LIEUTENANT JAMES KING EFFECTIVE MARCH 2, 2018; DECLARE \$19,000.00 AS FORFEITED FUNDS AND DEPOSIT INTO THE DRUG SEIZURE ACCOUNT, AND AUTHORIZE PAYMENTS TO RANKIN COUNTY DISTRICT ATTORNEY'S OFFICE AND RANKIN COUNTY SHERIFF DEPARTMENT; APPROVE A MEMORANDUM OF UNDERSTANDING WITH THE MS DEPARTMENT OF MENTAL HEALTH WITH REGARD TO THE TRAINING, USE AND STORAGE OF NARCAN AND AUTHORIZE THE POLICE CHIEF TO EXECUTE THE SAME; AND APPROVE THE METRO BUILDING SERVICES QUOTE IN THE AMOUNT OF \$4,990.00 FOR THE REPLACEMENT OF A WATER SOURCE HEAT PUMP AND TO AUTHORIZE PAYMENT OF THE SAME

Alderman Coker made the motion to approve travel for Sergeant Joseph French to travel to Tuscaloosa, AL to attend the FBI Sniper/Observer Class on October 28-November 2, 2018; to approve travel for Sergeant Joseph French to travel to Meridian, MS to attend the Cartel Traps Class on April 17-19, 2018; to approve travel for Investigator Chris Bunch, Detective Brad Turner, Officer Kristen Liberto, Officer Drew Decker and Officer Sim Shanks to travel to

training classes; to accept the resignation of Lieutenant James King effective March 2, 2018; to declare \$19,000.00 as forfeited funds and to deposit into the Drug Seizure Account, and to authorize payments to Rankin County District Attorney's Office and Rankin County Sheriff Department; to approve a Memorandum of Understanding with the MS Department of Mental Health with regard to the training, use and storage of NARCAN and to authorize the Police Chief to execute the same; and to approve the Metro Building Services quote in the amount of \$4,990.00, as the lowest and best quote received, for the replacement of a water source heat pump and to authorize payment of the same, in accordance with the memos from the Police Chief, which are appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

6.

ACCEPT RESIGNATION OF LIEUTENANT CHRIS COLEMAN EFFECTIVE MARCH 11, 2018; APPROVE TRAVEL FOR CAPTAIN RAY HUSBAND TO TRAVEL TO PUEBLO, CO TO ATTEND THE HIGHWAY EMERGENCY RESPONSE COURSE ON AUGUST 19-25, 2018; APPROVE THE REVISED RECURRING ACTIVITIES POLICY #101 OF THE STANDARD OPERATING GUIDELINES; HIRE JAYMAIH MCCLORA, MICHAEL LEACH, TYLER GERMANY AND JUSTIN HEUER AS FIREFIGHTERS EFFECTIVE MARCH 6, 2018 AND SET RATES OF PAY; AND APPROVE TRAVEL FOR CAPTAIN BRIAN BECK AND LIEUTENANT SAMANTHA RANER TO TRAVEL TO CHOCTAW, MS TO ATTEND THE STATE TASK FORCE 2 REFRESHER IN ROPE RESCUE ON MARCH 15, 2018

Alderman Morris made the motion to accept the resignation of Lieutenant Chris Coleman effective March 11, 2018; to approve travel for Captain Ray Husband to travel to Pueblo, CO to attend the Highway Emergency Response Course on August 19-25, 2018; to approve the revised Recurring Activities Policy #101 of the Standard Operating Guidelines; to hire Jaymaih McClora, Michael Leach, Tyler Germany and Justin Heuer as Firefighters effective March 6, 2018 and to set rates of pay; and to approve travel for Captain Brian Beck and Lieutenant Samantha Raner to travel to Choctaw, MS to attend the State Task Force 2 refresher in Rope Rescue on March 15, 2018, in accordance with the memos from the Fire Chief, which are appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

7.

APPROVE THE REMAINDER OF HEMPHILL CONSTRUCTION CO. PAY REQUEST #3 IN THE AMOUNT OF \$60,086.83 WITH REGARD TO THE HIGHWAY 80 IMPROVEMENT PROJECT FROM LOUIS WILSON TO TRICKHAMBRIDGE ROAD AND AUTHORIZE PAYMENT OF THE SAME; DECLARE AS AN EMERGENCY, THE REPAIRS TO BROCK CIRCLE LIFT STATION #2 FROM HARVEY SERVICES IN THE AMOUNT OF \$9,994.75 AND HILLARD SEPTIC IN THE AMOUNT OF \$310.00 AND AUTHORIZE PAYMENTS OF THE SAME; APPROVE RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE THOSE DOCUMENTS AND AGREEMENTS REQUIRED IN CONNECTION WITH THE APPLICATION FOR THE DRINKING WATER SYSTEMS IMPROVEMENTS REVOLVING LOAN FUND PROGRAM THROUGH THE LOCAL GOVERNMENTS AND RURAL WATER SYSTEMS IMPROVEMENTS BOARD AND NAMING MAYOR BUTCH LEE AS THE AUTHORIZED REPRESENTATIVE FOR THE

CITY OF BRANDON; AWARD BIDS RECEIVED ON JANUARY 19, 2018 FOR BUSH HOGGING SERVICES, HERBICIDE SPRAYING AND GRASS CUTTING SERVICES; ACCEPT BID FROM CORE & MAIN/SENSUS WATER IN THE AMOUNT OF \$3,984,404.21, AS THE LOWEST AND BEST BID RECEIVED, FOR THE WATER METER READING SYSTEM, SUBJECT TO APPROVAL OF CONTRACT DOCUMENTS BY THE GOVERNING AUTHORITIES; AND HIRE LOGAN HOGUE AS A SEASONAL PART-TIME EMPLOYEE EFFECTIVE MARCH 5, 2018 AND SET RATE OF PAY

Alderman Vinson made the motion to approve the remainder of Hemphill Construction Co. Pay Request #3 in the amount of \$60,086.83 with regard to the Highway 80 Improvement Project from Louis Wilson to Trickhambridge Road and to authorize payment of the same; to declare as an emergency, the repairs to Brock Circle Lift Station #2 from Harvey Services in the amount of \$9,994.75 and Hillard Septic in the amount of \$310.00 and to authorize payments of the same; to approve a Resolution authorizing the Mayor to execute those documents and agreements required in connection with the application for the drinking water systems improvements revolving loan fund program through the local governments and rural water systems improvements board and naming Mayor Butch Lee as the authorized representative for the City of Brandon; to award bids received on January 19, 2018 for bush hogging services, herbicide spraying and grass cutting services; to accept bid from Core & Main/Sensus Water in the amount of \$3,984,404.21, as the lowest and best bid received based on the findings of the Selection Committee as set forth in the memo from the Public Works Director as presented, which memo, together with all bid documents, is incorporated herein by reference, for the water meter reading system, subject to approval of contract documents by the governing authorities; and to hire Logan Hogue as a seasonal part-time employee effective March 5, 2018 and to set rate of pay, in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Williams, and upon unanimous vote the motion carried.

8.

PURCHASE CHAIR COVERS FOR THE BRANDON AMPHITHEATER FROM TUCKER-MASSEY MARKETING IN THE AMOUNT OF \$6,840.00; APPROVE JOB DESCRIPTION FOR OPERATIONS MANAGER/ASSISTANT MANAGER FOR THE BRANDON AMPHITHEATER; AND APPROVE TRAVEL FOR GRACE YOUNG TO TRAVEL TO BIRMINGHAM, AL FOR BOX OFFICE TRAINING ON MARCH 15-16, 2018

Alderman Corley made the motion to purchase chair covers for the Brandon Amphitheater from Tucker-Massey Marketing in the amount of \$6,840.00, as the lowest and best quote received, and to authorize payment of the same; to approve job description for Operations Manager/Assistant Manager for the Brandon Amphitheater; and to approve travel for Grace Young to travel to Birmingham, AL for box office training on March 15-16, 2018, in accordance with the memos from the Parks and Recreation Director, which are appended hereto, seconded by Alderman Dobbs, and upon unanimous vote, the motion carried.

9.

SET A PUBLIC HEARING FOR MARCH 19, 2018 DURING THE REGULAR BOARD MEETING WITH REGARD TO THE REZONING REQUEST OF APPROXIMATELY 25 ACRES BETWEEN LUCKNEY ROAD AND BENTLEY DRIVE (I9-1-10 AND I9-1-20)

Alderman Coker made the motion to set a public hearing for March 19, 2018 during the Regular Board Meeting with regard to the rezoning request of approximately 25 acres between Luckney Road and Bentley Drive (I9-1-10 and I9-1-20), in accordance with the memo from the Community Development Department, which is appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

10.

APPROVE MOSQUITO AUTHORITY AND THRASH COMMERCIAL CONTRACTOR SPONSORSHIP AGREEMENTS WITH REGARD TO THE BRANDON AMPHITHEATER; APPROVE BRANDON AMPHITHEATER BOX SEAT AGREEMENT WITH D. NOBLIN FURNITURE/DANNY NOBLIN GRAY; UTILIZE AND PAY FOR, BASED ON RATE OF \$0.59 PER ATTENDEE, LIABILITY INSURANCE OBTAINED BY RED MOUNTAIN, LLC FROM FIREMAN'S FUND INSURANCE CO. THROUGH ANDERSON BENSON INSURANCE & RISK MANAGEMENT FOR THE 2018 C-SPIRE CONCERT SERIES EVENTS AT THE BRANDON AMPHITHEATER; AND APPROVE THE CDB, INC. AGREEMENT FOR PERFORMANCE AT THE BRANDON AMPHITHEATER ON SEPTEMBER 8, 2018

Alderman Morris made the motion to approve the Mosquito Authority and Thrash Commercial Contractor sponsorship agreements with regard to the Brandon Amphitheater; to approve the Brandon Amphitheater Box Seat Agreement with D. Noblin Furniture/Danny Noblin Gray and to authorize the Mayor to execute the same; to utilize and pay for, based on rate of \$0.59 per attendee, liability insurance obtained by Red Mountain, LLC from Fireman's Fund Insurance Co. through Anderson Benson Insurance & Risk Management for the 2018 C-Spire Concert Series events at the Brandon Amphitheater; and to approve the CDB, Inc. Agreement for performance at the Brandon Amphitheater on September 8, 2018 and to authorize the Mayor to execute the same, in accordance with the memos from the Economic Development Department, which are appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

Alderman Dobbs exited the boardroom.

11.

APPROVE BRANDON AMPHITHEATER PREFERRED SEAT AGREEMENT WITH OTHEL ANDING

Alderman Corley made the motion to approve the Brandon Amphitheater Preferred Seat Agreement with Othel Anding and to authorize the Mayor to execute the same, in accordance

with the memo from the Economic Development Department, which is appended hereto, seconded by Alderman Williams, and upon unanimous vote the motion carried.

Alderman Dobbs returned to the boardroom.

12.

AUTHORIZE AMY DAVIS AND ANGELA BEAN TO ATTEND THE MMCCA CONFERENCE ON MARCH 7-9, 2018; APPROVE COREY VOYLES AS AN AUTHORIZED USER ON THE HOME DEPOT ACCOUNT; APPROVE THE SAMPLE, HICKS & ASSOCIATES, INC. INVOICES IN THE TOTAL AMOUNT OF \$5,250.00 WITH REGARD TO THE LAKEBEND WATER WELL PROJECT AND THE RICHLAND CREEK/EAST BRANDON SEWER PROJECT AND AUTHORIZE PAYMENT OF THE SAME; AND APPROVE THE DOCKET OF CLAIMS FOR MARCH 6, 2018 AND FOX EVERETT CLAIMS RELEASED ON MARCH 5, 2018

Alderman Coker made the motion to authorize Amy Davis and Angela Bean to attend the MMCCA Conference on March 7-9, 2018; to approve Corey Voyles as an authorized user on the Home Depot account; to approve the Sample, Hicks & Associates, Inc. Invoices in the total amount of \$5,250.00 with regard to the Lakebend Water Well Project and the Richland Creek/East Brandon Sewer Project and to authorize payment of the same; and to approve the Docket of Claims for March 6, 2018 and Fox Everett Claims released on March 5, 2018, in accordance with the memos from the City Clerk, which are appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

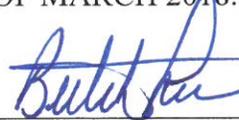
13.

ADJOURN

Alderman Corley made the motion to adjourn the Regular Board Meeting, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

(Next Regular Board Meeting March 19, 2018.)

MINUTES APPROVED THIS THE 19TH DAY OF MARCH 2018.



HON. BUTCH LEE, MAYOR

ATTEST:


ANGELA BEAN, CITY CLERK

