AGENDA

REGULAR BOARD MEETING

BRANDON BOARD OF ALDERMEN

BUTCH LEE, MAYOR PRESIDING

FEBRUARY 4, 2019

1. CALL TO ORDER

2. INVOCATION AND PLEDGE OF ALLEGIANCE

* Olivia Moss-Mayor’s Youth Council to lead the invocation.
* Chloe Suthoff-Mayor’s Youth Council to lead the Pledge of Allegiance.

3. PUBLIC COMMENTS AND RECOGNITIONS

* BHS Cheerleaders-State Champions

4. OLD BUSINESS

1. Consideration to approve the regular board meeting minutes of January 22, 2019.

5. BUTCH LEE, MAYOR

1. Consideration to declare surplus trees located on Marquette Road (South of the Marquette/Boyce Thompson intersection) in accordance with §17-17-25 (5) and authorize the disposal by an approved hauler which is not affiliated with the City.

6. CHRIS BUTTS, POLICE DEPARTMENT

1. Request permission to hire Misty Bain effective February 13, 2019 and Elizabeth Burkhalter effective February 5, 2019 as Communications Officers and set rate of pay pursuant to the memos.
2. Request permission to transfer Communications Officer Amanda Marbury to Patrol effective February 18, 2019 and set rate of pay pursuant to the memo.
3. Consideration to approve the 36-month renewal agreement with Advantage Business Systems for the Court Services/Booking copier and authorize the Mayor to execute the same.
4. Request permission to surplus five vehicles pursuant to the memo that are no longer of use or value to the city and authorize them to be sold at auction and funds to be deposited into the Drug Seizure account.

7. PATRICK WOFFORD, FIRE DEPARTMENT

1. Monthly Reports:
2. Siren Report; functions properly: Y/N Issues:
3. EMS Report; # of P1 calls: Average Response Time:
4. Request permission to change the employment status of Firefighter Tyler Germany from full-time to part-time effective February 5, 2019 and set rate of pay pursuant to the memo.
5. Request permission to hire Jason Watkins and Martin Shields as part-time certified firefighters effective February 5, 2019 and set rate of pay pursuant to the memo.
6. Consideration to approve the Memorandum of Understanding with the MS State Fire Academy and authorize Battalion Chief Patrick Wofford to execute the same.

8. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Consideration to approve the right-of-entry agreement for 20 Eastgate Drive to allow access to a sewer easement.
2. Consideration to approve Hemphill Construction Co. change order #1 that will add project days due to inclement weather with regard to the Mary Miles CDBG Sewer Project and authorize the Mayor to execute the same.
3. Consideration to approve Hemphill Construction Co. pay request #2 in the amount of $80,255.53 with regard to the Mary Miles CDBG Sewer Project and authorize payment of the same.
4. Consideration to approve Neel-Schaffer invoice in the amount of $5,890.00 for engineering services with regard to the Mary Miles CDBG Sewer Project and authorize payment of the same.
5. Consideration to approve the utility adjustments/denials pursuant to the memo.
6. Request permission to hire Emanuel Taylor as Sewer Laborer I and Justin Harrell as Water Laborer I effective February 5, 2019 and set rates of pay pursuant to the memo.
7. Accept the resignation of Shop Manager Rodger Hoffman effective January 22, 2019.
8. Declare an emergency the sewer line repairs on Gilder Drive and authorize payment of invoices from Utility Constructors, Inc., Southern Pipe & Supply, Thompson Pump & MFG Co., and NJ Farms, Inc. in a total amount of $14,260.90.
9. Consideration to declare an emergency the sewer line repairs on Glen Arbor Blvd. and authorize payment of invoices from Utility Constructors, Inc., Central Pipe Supply, Inc., and Consolidated Pipe & Supply Co. in a total amount of $8,632.35.
10. Request permission to purchase a 60KW generator for the Police Department from Cummings Sales & Service, as the lowest and best quote received, in the amount of $20,310.00 and authorize payment of the same.

9. MATTHEW DODD, COMMUNITY DEVELOPMENT DEPARTMENT

1. Public hearing and board action with regard to the consideration of a rezoning request for RC Properties, LLC (5.676 acres of parcel #J7-62-87).
2. Consideration to authorize a grant application with the Mississippi Department of Archives and History (MDAH) and authorize the Mayor to execute the same.

10. RAMIE FORD, PARK & RECREATIONS DEPARTMENT

1. Request permission to hire Bryson Andrews and William Woods as seasonal weekend workers effective February 5, 2019; set rate of pay; and adjust the rate of pay for Noah Wolfe effective February 5, 2019 pursuant to the memo.
2. Request permission to purchase scoreboards with installation from Rainey Electric, as the lowest and best quote received, in the amount of $32,124.00 and authorize payment from the 2% fund of the same.
3. Request permission to purchase fire suppression systems and installation for the concession stands at The Quarry from Action Fire & Safety, as the lowest and best quote received, in the amount of $6,750.00 and authorize payment of the same.

11. KYLE BROWN, ECONOMIC DEVELOPMENT

1. Consideration to approve an Ordinance establishing the Downtown Brandon Arts and Entertainment District in accordance with MCA 67-1-101 (1972 as amended) and codifying the same as Chapter 6, Section 21-26 of the Code of Ordinances.
2. Consideration to acknowledge and accept the draft agreement from the Rankin County Board of Supervisors with regard to Brandon City Hall becoming a polling precinct and authorize the Mayor to execute any related documents.

12. ANGELA BEAN, CITY CLERK

1. Consideration to approve the Advanced Training Repayment Agreement.
2. Request permission to submit the application to the Mississippi Office of Surplus Property to update the City’s information and authorize the Mayor to execute the same.
3. Consideration to approve the 36-month agreement with Complete Office Solutions for the lease of two (2) copiers for the City Clerk and Accounting offices and authorize the Mayor to execute the same.
4. Consideration to approve the docket of claims for February 5, 2019.

**EXECUTIVE SESSION**

**ADJOURN UNTIL TUESDAY, FEBRUARY 19, 2019.**