AGENDA

REGULAR BOARD MEETING

BRANDON BOARD OF ALDERMEN

BUTCH LEE, MAYOR PRESIDING

SEPTEMBER 3, 2019

1. CALL TO ORDER

2. INVOCATION AND PLEDGE OF ALLEGIANCE

* Kade Upchurch, Boy Scouts Troop 229-Invocation
* Wyatt Eaton, Boy Scouts Troop 229-Pledge of Allegiance

3. PUBLIC COMMENTS AND RECOGNITIONS

* Brad Calhoun

4. OLD BUSINESS

1. Consideration to approve the regular board meeting minutes of August 19, 2019 and recessed board meeting of August 26, 2019.

5. BUTCH LEE, MAYOR

1. Consideration to approve the 2019 creek maintenance fee to Richland Creek Watershed District in the amount of $5,000.00 and authorize payment of the same.

6. WILLIAM THOMPSON, POLICE DEPARTMENT

1. Request permission to transfer Patrol Officer Amanda Marbury to School Resource Officer effective August 7, 2019 and set rate of pay pursuant to the memo.
2. Consideration to approve the renewal agreement with Advantage Business Systems, a state contract vendor, for a copier rental and authorize the Mayor to execute the same.

7. BRIAN ROBERTS, FIRE DEPARTMENT

1. Monthly Reports:
2. Siren Report; functions properly: Y/N Issues:
3. EMS Report; # of P1 calls: \_\_ Average Response Time:
4. Request permission to remove Rob Fisher, Dextor Harris and Joshua Burt from the part-time roster and the payroll system.
5. Request permission to hire Bob Benton, Karlen Bogan and Chase Watson as part-time firefighters effective September 4, 2019 and set rate of pay pursuant to the memo.
6. Request permission to adjust the salary of Firefighter Dylan Sanchez effective September 2, 2019 pursuant to the memo for becoming a Nationally Registered Paramedic.

8. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Request permission to purchase a used Vemeer VX30-500 vacuum excavator from Vemeer Midsouth, as the lowest and best quote received, in the amount of $22,750.00 and authorize payment of the same.
2. Request permission to waive water and sewer tap fees for the new Rankin County shop.
3. Consideration to approve the utility adjustments/denials pursuant to the memo.
4. Consideration to declare an emergency the repairs to a water main located at 73 Crossgates Drive from Utility Constructors, Inc. and WW Solutions, Inc. in the total amount of $32,108.01 and authorize payments of the same.
5. Request permission to hire John Jenkins as a Water Laborer II effective September 4, 2019 and set rate of pay pursuant to the memo.
6. Consideration to approve the Utility Constructors, Inc. invoice in the amount of $41,586.52 for the water main installation at the intersection of North Street and Tamberline and authorize payment of the same.
7. Consideration to declare an emergency the repairs to the fire hydrant behind Kroger from Utility Constructors, Inc. in the amount of $6,632.00 and authorize payment of the same.
8. Consideration to declare an emergency the repairs to the sewer service and tap at 102 Thorngate Drive from Utility Constructors, Inc. in the amount of $10,739.00 and authorize payment of the same.
9. Request permission to release the certificate of deposit that has been held in lieu of retainage for the Mary Myles Sewer Project from Hemphill Construction.

9. MATTHEW DODD, COMMUNITY DEVELOPMENT DEPARTMENT

1. Request permission for Jesse Green to attend the International Building Code Training Class in Jackson, MS on September 18-20, 2019.
2. Request permission for Randy Barnes to attend the Building Inspector Code Training Class in Pearl, MS on September 18-20, 2019.
3. Request permission to terminate the seasonal employment of Mary Claire Ford effective August 9, 2019.
4. Consideration to waive the permit fees associated with the new Brandon Middle School Construction Project.
5. Consideration to approve the Memorandum of Agreement between the Mississippi Department of Transportation and the City of Brandon and authorize the Mayor to execute the same for:
6. Boyce Thompson Drive Bike Lanes Project.
7. Crossgates to Library Multi-Use Path Project.
8. Downtown Brandon Highway 80 Sidewalk Connectivity Project.
9. Consideration to initiate the project activation request for the Federal Surface Transportation Block Grant (STBG), administered by the MPO, and authorize the Mayor to execute all related documents for:
10. Burnham Road Mill and Overlay Project.
11. Shiloh Road Mill and Overlay Project.
12. Highway 18 and Louis Wilson New Traffic Signal and Intersection Improvements Project.
13. Highway 80 Traffic Signal Upgrade Project.
14. Consideration to approve the Site and Architectural Plan for the new Trustmark Bank to be located on W. Government Street (Parcel #H8Q-7).
15. Public hearing and board action with regard to the consideration of a variance request for LaToya Archie located at 203 Mary Myles Drive (Parcel #H9Q-41).

10. RAMIE FORD, PARK & RECREATIONS DEPARTMENT

1. Accept the resignation of Michela Hafferty effective August 31, 2019 and Jeff Parish effective September 6, 2019.
2. Request permission to change the employment status of Park Laborer Robert Tallant from part-time to full-time effective September 9, 2019 and set rate of pay pursuant to the memo.

11. ANGELA BEAN, CITY CLERK

1. Request permission to offer and purchase flu shots for the City of Brandon employees from Trustcare Health Services in the amount of $25.00 per shot; finding that this benefit is critical to ensuring adequate staffing during cold and flu season which is a direct benefit to the citizenry and an overall savings to the City from the standpoint of lost time from work.
2. Consideration to approve the taxing and spending plan for fiscal year 2019-2020 and authorize publication of the same.
3. Consideration to approve the:
4. Docket of claims for September 3, 2019.
5. Electronic fund transfers for August 2019.

**EXECUTIVE SESSION**

**ADJOURN UNTIL MONDAY, SEPTEMBER 16, 2019.**