AGENDA

REGULAR BOARD MEETING

BRANDON BOARD OF ALDERMEN

BUTCH LEE, MAYOR PRESIDING

NOVEMBER 4, 2019

1. CALL TO ORDER

2. INVOCATION AND PLEDGE OF ALLEGIANCE

* Invocation: Nathan Yow-Mayor’s Youth Council
* Pledge of Allegiance: Makenzie Kelly, Mayor’s Youth Council

3. PUBLIC COMMENTS AND RECOGNITIONS

4. OLD BUSINESS

1. Consideration to approve the regular board meeting minutes of October 21, 2019.

5. BUTCH LEE, MAYOR

1. Authorize the Mayor and City Clerk to sign all documents necessary regarding the amphitheater insurance claim and grant authority for the City Attorney to proceed with the recovery of damages not covered by the insurance company.

6. WILLIAM THOMPSON, POLICE DEPARTMENT

1. Request permission to grant a special use permit to the Mississippi National Guard allowing them to land a military helicopter at the Brandon Amphitheater and authorize the Chief of Police to execute the same.
2. Accept the resignation of Communications Officer Barbara Shenefelt effective October 26, 2019.
3. Request permission for Chief William Thompson to travel to Oxford, MS to attend the 2019 Winter Chiefs Conference on December 9-13, 2019.
4. Request permission for Chief William Thompson to travel to Lake Charles, LA to attend the South-Central Trafficking Summit on November 16-18, 2019.
5. Consideration to declare forty-one thousand eighty dollars ($41,080.00) as forfeited funds to be deposited into the drug seizure account and authorize disbursement to the Rankin County District Attorney in compliance with MCA 41-29-181.
6. Request permission to hire Hannah Carmean as a Communications Officer effective November 5, 2019 and set rate of pay pursuant to the memo.

7. BRIAN ROBERTS, FIRE DEPARTMENT

1. Monthly Reports:
2. Siren Report; functions properly: Y/N Issues:
3. EMS Report; # of P1 calls: Average Response Time:
4. Request permission to hire Daniel Vance as a certified Firefighter and Paramedic effective November 5, 2019 and set rate of pay pursuant to the memo.
5. Accept the FY 2019 Homeland Security Grant Program (19HS128) in the amount of $19,125.00 that will be used to purchase fire equipment and authorize the Mayor, City Clerk and Fire Chief to execute any related documents.

8. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Consideration to approve Landmark Structures pay request #1 in the amount of $212,548.25 with regard to the Elevated Water Tanks Project and authorize payment of the same.
2. Consideration to declare an emergency the water line repairs on Highway 18 near Provonce Subdivision from Utility Constructors in the amount of $5,220.00 and authorize payment of the same.
3. Consideration to declare an emergency the water line repairs at 1291 W. Government Street from Utility Constructors in the amount of $11,255.00 and authorize payment of the same.
4. Request permission to purchase a new HVAC system for the Public Works Shop from Indoor Air Quality, as the lowest and best quote received, in the amount of $6,100.00 and authorize payment of the same.
5. Request permission to purchase two (2) 7’X20’ equipment hauler trailers from J&J Equipment, as the lowest and best quote received, in the total amount of $15,900 and authorize payment of the same.
6. Request permission to change employment status of Utility Clerk I, Latoya Heckard from full-time to part-time effective November 4, 2019.
7. Request permission to hire Quarntina Gandy as a full-time Utility Clerk I effective November 5, 2019 and set rate of pay pursuant to the memo.
8. Consideration to approve the utility adjustments/denials.

9. MATTHEW DODD, COMMUNITY DEVELOPMENT DEPARTMENT

1. Consideration to set public hearings on November 18, 2019 during the regular board meeting for:
2. Consideration of a Dimensional Variance request for Roland Ryan, Jr. located at 124 Summit Ridge Drive (Parcel #H9J-10-330).
3. Consideration of a Conditional Use Permit request for David and Richard Hopper (1.194 acres of Parcel #J8-58).
4. Request permission for Matthew Dodd to travel to New Albany, MS to attend the MS Urban Forestry Council annual conference on November 7, 2019.

10. RAMIE FORD, PARKS AND RECREATION

1. Request permission to advertise in the Rankin County News for various city events during FY20, not to exceed $2,500.00, for the purpose of adverting and to bring favorable notice of opportunities and possibilities of the city.

11. ANGELA BEAN, CITY CLERK

1. Consideration to approve the resolution in support of Small Business Saturday on November 30, 2019.
2. Consideration to renew the firewall support contract with Techsource in the amount of $530.00 per month and authorize the Mayor to execute the same.
3. Request permission to renew the property, auto and equipment insurance with Travelers for 2020 in the amount of $129,191.00 and authorize the City Clerk to execute all related documents.
4. Consideration to approve fiscal year 2019 budget amendments pursuant to the memo.
5. Request permission to destroy documents in accordance with the MDAH retention schedule pursuant to the memo.
6. Consideration to approve the:
7. Docket of claims for October 22 & 25 and November 4 & 5, 2019.
8. Fox Everett claims released on October 31, 2019.
9. Electronic fund transfers for October 2019.

**ADJOURN UNTIL MONDAY, NOVEMBER 18, 2019.**