

MINUTES  
REGULAR BOARD MEETING  
BRANDON BOARD OF ALDERMEN  
BUTCH LEE, MAYOR PRESIDING  
JANUARY 6, 2020

1. CALL TO ORDER – Mayor Lee and Aldermen Dobbs, Middleton, Morris, Coker, Williams, Vinson and Corley were present.

2. INVOCATION AND PLEDGE OF ALLEGIANCE

- Invocation: Gracie Wilcox, Mayor’s Youth Council
- Pledge of Allegiance: Addy Salter, Mayor’s Youth Council

3. PUBLIC COMMENTS AND RECOGNITIONS - None.

4. OLD BUSINESS

1. Consideration to approve the regular board meeting minutes of December 16, 2019.

Alderman Corley made the motion to approve agenda item 4.1, seconded by Alderman Morris and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR

1. Consideration to approve a resolution declaring the City of Brandon to be a safe city for preborn children and urging the citizens of Brandon to promote and defend the inalienable right to life and the inherent dignity of all innocent human beings at every stage of development.

Alderman Dobbs made the motion to approve agenda item 5.1 in accordance with the related memo from the Mayor, which is appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

6. WILLIAM THOMPSON, POLICE DEPARTMENT

1. Request permission for Sgt. Joseph French to travel to Hoover, AL to attend the Digital and Crypto Currency Investigations Course on February 3-7, 2020.
2. Accept resignation of Gary Williams, Public Defender effective January 6, 2020.

Alderman Vinson made the motion to approve agenda items 6.1 and 6.2 in accordance with the related memos from the Police Department, which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

7. BRIAN ROBERTS, FIRE DEPARTMENT

1. Monthly Reports:
  - a. Siren Report; functions properly: N      Issues: N/A
  - b. EMS Report; # of P1 calls: 147      Average Response Time: 6:32
2. Request permission to approve the repairs on two (2) E-One Fire Engines from Fire Equipment Service, as the lowest and best quote received, in the amount of \$8,237.00 and authorize payment of the same.

Alderman Coker made the motion to approve agenda item 7.2 in accordance with the related memo from the Fire Department, which is appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

8. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Consideration to approve Utility Constructors to provide services related to the water meter installation project, utilizing commodity pricing, at an estimated cost of \$35,000.00.
2. Consideration to declare an emergency the storm drain repairs at 410 Pecan Circle from Utility Constructors, Inc. in the amount of \$45,067.53 and Southern Crushed Concrete in the amount of \$6,931.35 and authorize payments of the same.
3. Consideration to declare an emergency the water line repairs at 65 Glenway Place from Utility Constructors, Inc. in the amount of \$6,380.00 and authorize payment of the same.
4. Consideration to declare an emergency the water line repairs at Boyce Thompson and Windsor Lake from Utility Constructors in the amount of \$6,355.00 and authorize payment of the same.
5. Consideration to declare an emergency the repairs to the sewer line at 1095 Centre Point Drive from Utility Constructors, Inc. in the amount of \$10,059.00 and authorize payment of the same.

Alderman Dobbs made the motion to approve agenda items 8.1 – 8.5 in accordance with the related memos from the Public Works Department, which are appended hereto, seconded by Alderman Morris and upon unanimous vote the motion carried.

6. Request permission to purchase (4) four vehicles from MS Office of Surplus Property pursuant to the memo in the total amount of \$49,100.00 for the Water Department; authorize payment of the same; and adjust the budget accordingly.
7. Request permission to waive the building permit fee, building signage fee and water and sewer tap fees in consideration of drainage work to be performed by Yates

Construction with regard to the construction of the New Trustmark Bank building pursuant to the memo.

8. Consideration to approve the Q Solutions, Inc. invoice in the amount of \$35,998.24 for smoke testing and sewer evaluations and authorize payment of the same.
9. Consideration to approve Core & Main invoices totaling \$660,364.19 for materials and labor with regard to the Water Meter Installation Project and authorize payment of the same.
10. Consideration to approve the utility adjustment/denials pursuant to the memo.

Alderman Morris made the motion to approve agenda items 8.6 – 8.10 in accordance with the related memos from the Public Works Department, which are appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

9. RAMIE FORD, PARKS AND RECREATION

1. Accept the resignation of Angie Miles effective December 19, 2019.
2. Consideration to approve the facility rental agreements with Redemption Church and Journey Church for the 2020 calendar year and authorize the Mayor to execute the same.
3. Request permission for Matt Hopkins, Corey Voyles and Ramie Ford to travel to Bay St. Louis, MS to attend the Regional Tournament Meeting & Workshop on February 6-8, 2020.

Alderman Vinson made the motion to approve agenda items 9.1 – 9.3 in accordance with the related memos from the Parks Department, which are appended hereto, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

10. ANGELA BEAN, CITY CLERK

1. Consideration to appoint Mark Baker as the Municipal Intercept Program hearing officer.
2. Request permission to increase employee's salaries pursuant to the memo in accordance with the US Department of Labor rule effective January 1, 2020 and authorize retroactive payment for the same; change the employment status of Robert Tallant to non-exempt effective January 1, 2020; and rescind board action taken on October 7, 2019 under Section 10.3 with regard to Matt Hopkins' salary increase that was to be effective April 1, 2020.

3. Consideration to approve the:
  - a. Docket of claims for January 7, 2020.
  - b. Electronic fund transfers for December 2019.

Alderman Coker made the motion to approve agenda items 10.1 – 10.3(a)-(b), in accordance with the related memos from the City Clerk, which are appended hereto, seconded by Alderman Morris and upon unanimous vote the motion carried.

#### 11. Executive Session

Alderman Corley made the motion to consider the need to enter into Executive Session, seconded by Alderman Williams and upon unanimous vote the motion carried.

Alderman Coker then made the motion to enter into Executive Session to discuss personnel matters involving court administration, seconded by Alderman Corley and upon unanimous vote the motion carried.

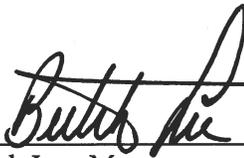
Alderman Coker made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Williams and upon unanimous vote the motion carried.

That no votes were taken in Executive Session was announced upon return to the Board Room

#### 12. Adjourn

Alderman Coker made the motion to adjourn the Regular Board meeting, seconded by Alderman Morris and upon unanimous vote the motion carried. (Next Regular Board Meeting January 21, 2020.)

Minutes approved this the 21<sup>st</sup> day of January 2020.

  
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Butch Lee, Mayor

Attest:

  
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Angela Bear, City Clerk

