

MINUTES
REGULAR BOARD MEETING
BRANDON BOARD OF ALDERMEN
BUTCH LEE, MAYOR PRESIDING
FEBRUARY 3, 2020

1. CALL TO ORDER – Mayor Lee, Alderman Dobbs, Middleton, Morris, Coker, Williams, Corley were present. Alderman Vinson was absent.

2. INVOCATION AND PLEDGE OF ALLEGIANCE

- Invocation: Peyton Bryant, Mayor’s Youth Council
- Pledge of Allegiance: Parker Bryant, Mayor’s Youth Council

3. PUBLIC COMMENTS AND RECOGNITIONS – None.

4. OLD BUSINESS

1. Consideration to approve the regular board meeting minutes of January 21, 2020.

Alderman Williams made the motion to approve agenda item 4.1, seconded by Alderman Coker and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR

1. Consideration to declare one (1) dead tree as described by the mayor as requiring removal as surplus property and to find that the same, when considering the all attendant circumstances, including but not limited to the cost to remove the same, to have zero value and in accordance with MCA 17-25-25(5) to authorize the disposal of the same to the Pearl River Woodcarvers with the condition that they remove the same at no expense to the city.
2. Consideration to approve a professional services proposal from The Cirlot Agency for videography service to be used to create a promotional video spot to promote the opportunities and possibilities of the City, first finding that this mode of advertising is in the best interests of the citizenry, at a cost not to exceed \$15,000, and authorize the Mayor to execute the same and revise the budget accordingly.

Alderman Morris made the motion to approve to approve agenda items 5.1 & 5.2 in accordance with the related memos from the Mayor, which are appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

6. WILLIAM THOMPSON, POLICE DEPARTMENT

1. Accept the resignation of Patrol Officer Emanuel Thurman effective January 31, 2020 and Patrol Officer Timothy Geter effective February 9, 2020.

2. Request permission for Investigator Joey Stringa to travel to Hoover, Al to attend the Digital Evidence Investigations Class on March 30-April 3, 2020.
3. Request permission to hire Taaffe McGruder as a Police Officer effective February 4, 2020 and set rate of pay pursuant to the memo.
4. Request permission to hire Kevin Stewart as a Municipal Public Defender for the Brandon Police Department effective February 4, 2020 and set rate of pay and approve related benefits pursuant to the memo.

Alderman Coker made the motion to approve agenda items 6.1 – 6.4 in accordance with the related memos from the Police Department, which are appended hereto, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

7. BRIAN ROBERTS, FIRE DEPARTMENT

1. Monthly Reports:
 Siren Report; functions properly: No Issues: 3 Units not working. Service technicians have been called.
 EMS Report: 162 P1 calls Average Response Time: 6:25
2. Request permission for Chief Brian Roberts and Battalion Chief Eric Stringer to travel to Starkville, MS to attend a Technical Rescue Class on March 3-6, 2020.

Alderman Williams made the motion to approve agenda item 7.2 in accordance with the related memo from the Fire Department, which is appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

8. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Consideration to approve the utility adjustments/denials pursuant to the memo.
2. Request permission to promote Peter Hughes and John Jenkins from Water Laborer II to Water Laborer III effective February 4, 2020 and adjust their rates of pay pursuant to the memos.
3. Request permission to authorize Brent King to garage a city owned vehicle at his residence.
4. Request permission to hire Jerry Taylor as Street Department Laborer II effective February 4, 2020 and set his rate of pay pursuant to the memo.

Alderman Coker made the motion to approve agenda items 8.1 – 8.4 in accordance with the related memos from the Public Works Department, which are appended hereto, seconded by Alderman Morris and upon unanimous vote the motion carried.

5. Consideration to approve a full-service elevator professional services agreement in the annual amount of \$2,220.00 for maintenance and inspection of the elevator at City Hall and authorize the Mayor to execute any related documents.
6. Consideration to approve the professional service agreement with Cleo's Asphalt to provide labor and equipment for asphalt paving and repair services at rates pursuant to the memo and authorize the Mayor to execute any related documents.
7. Consideration to approve Q Solutions, Inc. invoice in the amount of \$52,525.35 for smoke testing professional services and authorize payment of the same.

Alderman Corley made the motion to approve agenda items 8.5 - 8.7 in accordance with the related memos from the Public Works Department, which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

9. MATTHEW DODD, COMMUNITY DEVELOPMENT DEPARTMENT

1. Consideration to approve the utility agreement with Entergy Mississippi, LLC for a 10' utility easement associated with the Quarry Park and authorize the Mayor to execute the same.
2. Consideration to approve the proposed Grants Ferry Parkway, Phase C-1.
3. Consideration to adopt a Resolution of the Mayor and Board of Alderman regarding the adoption of an Ordinance implementing a temporary moratorium of the enforcement of the sign regulations of the Zoning Ordinance relating to political signs, with certain exceptions, and to set a public hearing for March 2, 2020 during the Regular Board Meeting.
4. Consideration to appoint Jim Broocks to the Planning Commission.

Alderman Morris made the motion approve agenda items 9.1 - 9.4 in accordance with the related memos from the Community Development Department, which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

10. RAMIE FORD, PARKS AND RECREATION

1. Request permission to surplus items that are no longer of use to the City and having zero value and to authorize disposal of such items pursuant to the memo.
2. Request permission to transfer Matt Hopkins to Athletic Director effective February 10, 2020, approve job description, and adjust salary pursuant to the memo.

Alderman Corley made the motion to approve agenda items 10.1 & 10.2 in accordance with the related memos from the Parks Department, which are attached hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

11. ANGELA BEAN, CITY CLERK

1. Consideration to approve the engagement letter from Butler Snow for the preparation of the 2019 Continuing Disclosure and to authorize the Mayor to execute the same.
2. Spread onto the minutes the Warranty Deed from Barbara McAllister re: the Downtown Revitalization Project, recorded in the land records of the Rankin County Chancery Clerk in Book 2020 at Pages 1900-1904.
3. Consideration to approve the:
 - a. Docket of claims for February 4, 2020.
 - b. Electronic Fund Transfers for January 2020.

Alderman Williams made the motion to approve agenda items 11.1 – 11.3(a)&(b), in accordance with the related memos from the City Clerk, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

12. ADJOURN

Alderman Coker made the motion to adjourn the Regular Board Meeting, seconded by Alderman Williams and upon unanimous vote the motion carried. (Next meeting: February 18, 2020.)

Minutes approved this the 18th day of February 2020.



Butch Lee, Mayor

Attest:



Angela Bean, City Clerk

