

MINUTES
BRANDON BOARD OF ALDERMEN
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
MARCH 16, 2020

1. CALL TO ORDER, Mayor Lee, and Aldermen Dobbs, Middleton, Morris, Coker, Williams, Vinson and Corley were present.

2. INVOCATION AND PLEDGE OF ALLEGIANCE

- Invocation: Walter Redd
- Pledge of Allegiance: Mayor Lee

3. PUBLIC COMMENTS AND RECOGNITIONS - Mayor Lee gave a general update with respect to city actions relative to the COVID-19 State of Emergency.

4. OLD BUSINESS

1. Consideration to approve the Regular Board Meeting minutes of March 2, 2020.

Alderman Vinson made the motion to approve agenda item 4.1, seconded by Alderman Coker and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR

1. Review and approve the need for a local emergency as declared and proclaimed by the Mayor on March 15, 2020.

Having reviewed the Proclamation of the Mayor of March 15, 2020, which is appended hereto, Alderman Corley made the motion to approve the need for continuing the local emergency as set forth therein, the continuing review of such to occur not later than every thirty (30) days until the local emergency is terminated, seconded by Alderman Morris and upon unanimous vote the motion carried.

6. BRIAN ROBERTS, FIRE DEPARTMENT

1. Request permission to purchase air packs, bottles and face pieces from Emergency Equipment Professionals, Inc, a state contract vendor, in the total amount of \$45,099.30 and authorize payment of the same.
2. Request permission to purchase a mobile air cart and accessories from Municipal Emergency Services, as the lowest and best quote received, in the amount of \$17,660.00 and authorize payment of the same as part of the Homeland Security Grant.

3. Request permission for Battalion Chief Eric Stringer and Captain Bryhn Beck to travel to Picayune, MS to attend the swift water rescue class on April 1-3, 2020.
4. Request permission to hire Paige Hardee as a part-time firefighter/paramedic effective March 17, 2020 and set rate of pay pursuant to the memo.
5. Request permission to promote Firefighter Timothy Shane Puckett to Lieutenant effective March 16, 2020 and adjust his salary pursuant to the memo.
6. Request permission to change the employment status of Firefighter Brian Mott from part-time to full-time effective March 17, 2020 and set rate of pay pursuant to the memo.
7. Request permission to surplus items that are no longer of use or value to the city and dispose of items pursuant to the memo.

Alderman Williams made the motion to approve agenda items 6.1–6.7, in accordance with the memos from the Fire Department which are appended hereto, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

7. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Consideration to declare an emergency the sewer main and sewer tap repairs at 707 Chambord Drive from Utility Constructors, Inc. in the amount of \$5,210.00 and authorize payment of the same.
2. Consideration to declare an emergency the fire hydrant repairs at various locations to prevent fire safety emergencies from Greg Roberts Fire Hydrant Repair & Supply, LLC in the amount of \$5,050.00 and authorize payment of the same.
3. Consideration to accept the commodity bids that were received through the reverse auction process on March 13, 2020, to be effective March 17-September 30, 2020, and award to Southern Crushed Concrete and Warren Paving pursuant to the memo.

Alderman Morris made the motion to approve agenda items 7.1–7.3 in accordance with the memos from the Public Works Department which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

8. MATTHEW DODD, COMMUNITY DEVELOPMENT DEPARTMENT

1. Consideration to set a public hearing on April 6, 2020 during the Regular Board Meeting with regard to the proposed amendments to the Zoning Ordinance of the City of Brandon.

Alderman Coker made the motion to approve agenda item 8.1 in accordance with the memo of the Community Development Department, seconded by Alderman Corley and upon unanimous vote the motion carried.

2. Public hearing and board action with regard to the determination of a public nuisance at 25 Terrapin Hill Road South (Parcel #H9B-18-100/PPIN 022530).

The Public Hearing was opened with respect to agenda item 8.2, whereupon the Director of Community Development and staff advised the board that all prerequisites to the Public Hearing had been met, presented the Case File regarding the matter, which are appended hereto, and described the condition of the subject property as it currently exists, whereupon the owner of the property and others interested in providing comment regarding the same were given an opportunity and Lee Oglesby, 25 Terrapin Hill Road, the owner of the property, and Shantalina Moore, 257 Cloverdale Place, Pearl, addressed the board. They did not contest the condition of the property; however, they requested 30 days to resolve the issues as presented. The Public Hearing was then closed.

Alderman Middleton made the motion to adopt a resolution adjudicating the subject property or parcel of land in its then condition to be a menace to the public health, safety and welfare of the community, and if the owner does not do so himself, that the city to proceed to clean the land by the use of municipal employees or by contract, by cutting grass and weeds; filling cisterns; removing rubbish, abandoned or dilapidated fences, outside toilets, abandoned or dilapidated buildings, slabs, personal property, which removal of personal property shall not be subject to the provisions of Section 21-39-21, and other debris; and draining cesspools and standing water therefrom all as described in the Staff Report appended hereto and presented by Community Development staff, including but not limited to filling the pool with sand/dirt, removing all non-operable vehicles, removing rubbish, trash and other debris, and cleaning the property as necessary to abate nuisance conditions then existing, and upon completion of the work that the Community Development Department to present the costs and expenses incurred for further action as provided in MCA 21-19-11, seconded by Alderman Coker and upon unanimous vote the motion carried.

9. RAMIE FORD, PARKS AND RECREATION

1. Request permission to purchase two Exmark mowers from Frederick's Sales & Services, as a state contract vendor, in the total amount of \$22,790.46 and authorize payment of the same.
2. Request permission to hire Samuel Hobbs as a part-time laborer and Ryan Thompson as a seasonal employee effective March 17, 2020 and set rates of pay pursuant to the memo.
3. Request permission to set up a 042 Farmers Market downtown at the square for the second Thursday of June, July and August.

Alderman Coker made the motion to approve agenda items 9.1–9.3 in accordance with the memos from the Parks Department which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

10. ANGELA BEAN, CITY CLERK

1. Consideration to approve the annual renewal of Faronics Desktop Management Software and Anti-Virus from SHI, as the lowest and best quote received, in the amount of \$11,627.00 and authorize payment of the same.
2. Consideration to approve the annual renewal of Microsoft licensing from SHI, a state contract vendor, in the amount of \$40,950.00 and authorize payment of the same.
3. Accept the donation of one (1) HP LaserJet M606 printer from Techsource Solutions and add to the city inventory.
4. Consideration to approve the performance agreement with Ronnie Millsap Entertainment, LLC at City Hall Live on Friday, May 8, 2020 and authorize the Mayor to execute the all related documents and authorize disbursement of all related expenditures.
5. Consideration to approve the:
 - a. Docket of Claims for March 17, 2020.
 - b. Fox Everett claims released on February 18 & 27, 2020.

Alderman Morris made the motion to approve agenda items 10.1–10.5(a)&(b), in accordance with the memos from the City Clerk which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

11. EXECUTIVE SESSION

Alderman Corley made the motion to consider the need to enter into Executive Session, seconded by Alderman Coker and upon unanimous vote the motion carried.

Alderman Corley then made the motion to enter into Executive Session to discuss pending litigation with John Whitley and personnel matters, seconded by Alderman Coker and upon unanimous vote the motion carried.

Alderman Dobbs exited the meeting.

Alderman Coker then made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Corley and upon unanimous vote the motion carried.

The votes taken in Executive Session, if any, were announced upon return to the board room.

12. ADDITIONAL ITEMS

Alderman Williams made the motion to appoint Matthew Miller of Benchmark Engineering, as the City's Consulting Engineer, effective immediately, and to approve a professional services agreement with Benchmark Engineering for general engineering consulting services, which is appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

13. ADJOURN

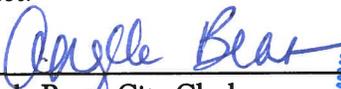
Alderman Corley made the motion to adjourn the Regular Board Meeting, seconded by Alderman Coker and upon unanimous vote the motion carried. (Next Regular Board Meeting: April 6, 2020).

Minutes approved this the 6th day of April 2020.



Butch Lee, Mayor

Attest:



Angela Bean, City Clerk

