

MINUTES
BRANDON BOARD OF ALDERMEN
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
MAY 4, 2020

1. CALL TO ORDER – Mayor Lee and Aldermen Middleton, Morris, Coker, Williams, and Vinson were present. Aldermen Dobbs and Corley were absent.

2. INVOCATION AND PLEDGE OF ALLEGIANCE

- Invocation: Alderman Vinson
- Pledge of Allegiance: Alderman Middleton

3. PUBLIC COMMENTS AND RECOGNITIONS – Shantalena Moore for Lee Oglesby of 25 Terrapin Hill Road S., addressed the board regarding the status of the clean-up of the yard and the pool.

4. OLD BUSINESS

1. Approve the Regular Board Meeting Minutes of April 20, 2020 and Special Board Meeting Minutes of April 23, 2020.

Alderman Coker made the motion to approve agenda item 4.1, seconded by Alderman Williams and upon unanimous vote the motion carried.

5. ANGELA BEAN, CITY CLERK

1. Accept the 2019 Continuing Disclosure Statement as prepared by Butler Snow.
2. Accept the donated technology equipment from the City of Ridgeland pursuant to the memo.
3. Approve the:
 - a. Docket of claims for May 5, 2020.
 - b. Electronic Fund Transfers for April 2020.
 - c. Fox Everett claims released on April 30, 2020.

Alderman Morris made the motion to approve agenda items 5.1–5.3(a)-(c), in accordance with the related memos from the City Clerk, which are appended hereto, seconded by Alderman Middleton and upon unanimous vote the motion carried.

6. RAMIE FORD, PARKS AND RECREATION

1. Accept the \$50.00 donation from Brenda Gail and Danny Wall to Senior Services in memory of Ernest James Adam, Jr.

Alderman Vinson made the motion to approve agenda item 6.1, in accordance with the related memo from the Parks Department, which is appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

7. MATTHEW DODD, COMMUNITY DEVELOPMENT DEPARTMENT

1. Cancel public hearing regarding the PUD application request from the Cannon Company.

Alderman Coker made the motion to approve agenda item 7.1, in accordance with the related memo from the Community Development Department, which is appended hereto, seconded by Alderman Morris and upon unanimous vote the motion carried.

2. Public Hearing and Board action regarding the consideration of a Conditional Use application request from AT&T of Mississippi to allow for the installation of new permanent small cell technology facilities.

The Public Hearing was opened with respect to the referenced application, whereupon the Director of Community Development advised that all of the pre-requisites to the Public Hearing had been met, that the Planning Commission voted to recommend approval of the application, and that the Community Development Department prepared a Staff Report (Case No. 20-012) in conjunction therewith, which, together with exhibits thereto, is presented herewith and appended hereto. The Director then provided a general summary of the application and those in favor of or in opposition to the application were asked to come forward and speak, whereupon Michael Walker with AT&T spoke in favor of the application, and no one spoke in opposition. The Public Hearing was closed.

First finding that satisfactory provision and arrangement is made in the application with respect to the requirements as provided in Section 9.7.2 of the Zoning Ordinance of the City of Brandon including sub-parts thereof, and further finding that the proposed use as presented in the application is generally compatible with adjacent properties and other property in the district, and further incorporating the recommendations of the Planning Commission and the Community Development Department, including all matters in the Staff Report of this matter, Alderman Williams made the motion to approve agenda item 7.2, the application as presented, subject to the conditions and requirements as included in the Staff Report, seconded by Alderman Vinson and upon unanimous vote the motion carried.

8. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Declare as an emergency the Overby Well upgrades and repairs from Griner Drilling Service, Inc. in the amount of \$116,300.00 and authorize payment of the same.
2. Approve Utility Constructors, Inc., as the lowest and best quote received, in the amount of \$43,980.00 for the installation of a storm drain and associated structures

to complete the City Hall Connector Road and authorize the Mayor to execute any related documents.

3. Approve Carraway Construction, as the lowest and best quote received, in the amount of \$47,670.00 for general construction services associated with the Water Administration Office renovation and authorize the Mayor to execute any related documents.
4. Approve the purchase laminated case goods from Office Innovations, a state contract vendor, in the amount of \$38,907.00 and authorize payment of the same with regard to the Water Administration Office renovation.
5. Approve the purchase of a 200' push camera for sewer inspections from Covington Sales, as the lowest and best quote received, in the amount of \$8,850.00 and authorize payment of the same.

Alderman Coker made the motion to approve agenda items 8.1–8.5, in accordance with the related memos from the Public Works Department, which are appended hereto, seconded by Alderman Middleton and upon unanimous vote the motion carried.

6. Declare as an emergency the storm drain repairs at 538 Stone Creek Drive by Utility Constructors, Inc. in the amount of \$7,343.00 and authorize payment of the same.
7. Declare as an emergency the water line repairs at 206 E. Government Street by Utility Constructors, Inc. in the amount of \$7,272.00 and authorize payment of the same.
8. Approve the utility adjustments/denials.
9. Hire Marquez Wells, LaDontae Proctor, Keilen Harvey and Michael Perry as seasonal Street Department workers effective May 5-August 31, 2020 and set their rates of pay pursuant to the memo.

Alderman Morris made the motion to approve agenda items 8.6–8.9, in accordance with the related memos from the Public Works Department, which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

9. BRIAN ROBERTS, FIRE DEPARTMENT

1. Monthly Reports:

- a. Siren Report: 1 not functioning
EMS Report; # of P1 calls: 122

Issues: repairs to occur on 5/5
Average Response Time: 7:04

10. WILLIAM THOMPSON, POLICE DEPARTMENT

1. Accept the resignation of Communications Officer Katie Martz effective April 28, 2020.
2. Surplus one (1) Chevy Caprice bearing vin ending in #4698 and authorize sale at auction with proceeds to be deposited into the Drug Seizure account.
3. Hire Olivia Bailey as a Communications Officer effective May 4, 2020 and set rate of pay pursuant to the memo.

Alderman Vinson made the motion to approve agenda items 10.1–10.3, in accordance with the related memos from the Police Department, which are appended hereto, seconded by Alderman Morris and upon unanimous vote the motion carried.

11. EXECUTIVE SESSION

Alderman Williams made the motion to consider the need to enter into Executive Session, seconded by Alderman Coker and upon unanimous vote the motion carried.

Alderman Coker then made the motion to go into Executive Session to discuss potential litigation involving a recent drug seizure, seconded by Alderman Vinson and upon unanimous vote the motion carried.

Alderman Coker then made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Williams and upon unanimous vote the motion carried.

(That no votes were taken in Executive Session was announced upon return to the Regular Board Meeting out of Executive Session.)

12. BUTCH LEE, MAYOR

1. Amend Mayor's Executive Order regarding parks, to be consistent with Governor Reeve's Executive Order 1478, and any subsequent orders of the Governor regarding the subject matter.

Alderman Coker made the motion to approve agenda item 12.1 in accordance with the related memo from the Mayor, which is appended hereto, seconded by Alderman Morris and upon unanimous vote the motion carried.

13. ADJOURN

Alderman Williams made the motion to adjourn the Regular Board Meeting, seconded by Alderman Vinson and upon unanimous vote the motion carried. (Next Regular Board Meeting May 18, 2020).

Minutes approved this the 18th day of May 2020.



Butch Lee, Mayor

Attest:



Angela Bean, City Clerk

