

MINUTES  
BRANDON BOARD OF ALDERMEN  
REGULAR BOARD MEETING  
BUTCH LEE, MAYOR PRESIDING  
FEBRUARY 1, 2021

1. CALL TO ORDER- Mayor Butch Lee, Aldermen Dobbs, Middleton, Morris, Coker, Williams, Vinson and Corley were present.
2. INVOCATION AND PLEDGE OF ALLEGIANCE - Alderman Williams gave the invocation and Alderman Vinson led the pledge of allegiance.
3. PUBLIC COMMENTS AND RECOGNITIONS –
  - Michael Mann, candidate for Alderman At Large.
4. OLD BUSINESS
  1. Approve the Regular Board Meeting Minutes of January 19, 2021 and Special Board Meeting Minutes of January 21, 2021.

Alderman Coker made the motion to approve agenda item 4.1, seconded by Alderman Morris and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR
  1. Approve the continuation of a local emergency for an additional thirty (30) days or such time that the Governor of Mississippi lifts the State of Emergency, whichever comes first.

Alderman Vinson made the motion to approve agenda item 5.1 in accordance with the related memo from the Mayor, which is appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

6. ANGELA BEAN, CITY CLERK
  1. Authorize destruction of documents in accordance with the MDAH retention schedule pursuant to the memo.
  2. Approve agreement, as amended, with Shred-it for City Hall shredding services in the amount of \$90.00 monthly and authorize the Mayor to execute the same.
  3. Approve engagement letter from Butler Snow for the preparation of the 2020 Continuing Disclosure and authorize the Mayor to execute the same.
  4. Consideration to approve:
    - a. Docket of Claims for February 2, 2021.
    - b. Electronic Fund Transfers for January 2021.
    - c. Fox Everett Claims released January 28, 2021.

Alderman Corley made the motion to approve agenda items 6.1- 6.4 (a)-(c) in accordance with the related memos from the City Clerk, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

7. MATT DODD, COMMUNITY DEVELOPMENT DEPARTMENT

1. Set a public hearing on February 16, 201 during the Regular Board Meeting regarding the consideration of a Conditional Use Application request for Bedi & Thind, LLC for 1.3 acres of Parcel #J8-65.
2. Approve the site and architectural plans for Whataburger, to be located at 306 Stribling Lane.

Alderman Dobbs made the motion to approve agenda items 7.1 and 7.2 in accordance with the related memos from the Community Development, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

8. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Approve Landmark Structures pay request #15 in the amount of \$42,170.50 with regard to the Elevated Water Tanks Project (Burnham Rd. and North Street) and authorize payment of the same.
2. Approve Helena Chemical to renew the annual professional services herbicide spraying bid for the 2021 spraying season.
3. Approve the utility adjustments/denials.

Alderman Morris made the motion to approve agenda items 8.1- 8.3 in accordance with the related memos from the Public Works Department, which are appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

9. PARKS & RECREATIONS DEPARTMENT

1. Approve purchase 2021 spring youth uniforms from One-Way Promotions, as the lowest and best quote received, and authorize payment of the same.
2. Surplus vehicles and equipment which are no longer of use or value to the City and authorize the disposition of the same pursuant to the memo.
3. Rescind board action taken on July 6, 2020, item 7.4 regarding the carpet installation by Journey Church.
4. Approve the facility rental invoice for Journey Church in the amount of \$31,250.00 regarding the 2021 Civic Center usage.

Alderman Coker made the motion to approve agenda items 9.1 – 9.4 in accordance with the related memos from the Parks Department, which are appended hereto, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

5. Approve purchase of carpet for the Civic Center, Busick and Buchanan Room from Flowood Flooring and Design, as the lowest and best quote received, in the amount of \$32,960.80; amend the budget accordingly and authorize payment of the same.
6. Authorize Bobby Talent and Alex Boykin to travel to Walnut Grove to attend a tree planting class at no tuition charge to the City.

Alderman Morris made the motion to approve agenda items 9.5 and 9.6 in accordance with the related memos from the Park and Recreation Department, which is appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

10. WILLIAM THOMPSON, POLICE CHIEF

1. Approve the Memorandum of Understanding with the Attorney General's Office regarding the Mississippi Internet Crimes Against Children and authorize the Police Chief to execute the same.
2. Hire Andrew White as a Patrolman effective March 1, 2021, pending completion of all prerequisite requirements, and set the rate of pay pursuant to the memo.

Alderman Vinson made the motion to approve agenda items 10.1 and 10.2 in accordance with the related memos from the Police Chief, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

11. BRIAN ROBERTS, FIRE CHIEF

1. Monthly Reports:
 

a. Siren Report; functions properly: <u>N</u>	Issues: <u>N/A</u>
b. EMS Report; # of P1 calls: <u>192</u>	Average Response Time: <u>8:37</u>
2. Hire Travis Cohn and Parnell Boyd as Firefighters effective February 2, 2021 and set rate of pay pursuant to the memo.
3. Authorize Chief Brian Roberts and District Chief Patrick Wofford to travel to Biloxi, MS to attend the MS Fire Chiefs and Firefighters Summer Conference on June 23-27, 2021.
4. Accept the resignation of Firefighter Brandon Kirkley effective February 1, 2020.

Alderman Corley made the motion to approve agenda items 11.2 - 11.4 in accordance with the related memos from the Fire Chief, which are appended hereto, seconded by Alderman Morris and upon unanimous vote the motion carried.

12. EXECUTIVE SESSION

Alderman Morris made the motion to consider the need to enter into Executive Session, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

Alderman Morris made the motion to enter into Executive Session to discuss personnel matters involving the police department and the sale or leasing of lands involving property adjacent to Shiloh Park and property owned by Rankin First, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

Alderman Vinson made the motion to terminate employee #1633, effective immediately, in accordance with the recommendation of the Police Chief, with a memo regarding the same to be included in the employee's personnel file, seconded by Alderman Corley and upon unanimous vote the motion carried.

Alderman Vinson made the motion to terminate employee #852, effective immediately, in accordance with the recommendation of the Police Chief, with a memo regarding the same to be included in the employee's personnel file, seconded by Alderman Corley and upon unanimous vote the motion carried.

Alderman Dobbs made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Williams and upon unanimous vote the motion carried.

(That votes were taken in Executive Session was announced upon return to the board room.)

13. BUTCH LEE, MAYOR (SUPPLEMENT)

Alderman Coker made the motion to approve the optimization review professional services agreement with Sports Facilities Advisory, at no cost to the City, in accordance with the memo of the Mayor, which is appended hereto, seconded by Alderman Morris and upon unanimous vote the motion carried.

14. ADJOURN

Alderman Corley made the motion to adjourn the Regular Board Meeting, seconded by Alderman Dobbs and upon unanimous vote the motion carried. (Next Regular Board Meeting: February 16, 2021.)

Minutes approved this the 16<sup>th</sup> day of February 2021.



Hon. Butch Lee, Mayor

Attest:



Hon. Angela Bean, City Clerk

