

MINUTES  
BRANDON BOARD OF ALDERMEN  
REGULAR BOARD MEETING  
BUTCH LEE, MAYOR PRESIDING  
JUNE 7, 2021

1. CALL TO ORDER – Mayor Lee and Aldermen Dobbs, Middleton, Morris, Coker, Williams, Vinson and Corley.
2. INVOCATION AND PLEDGE OF ALLEGIANCE
  - Invocation: Alderman Vinson
  - Pledge of Allegiance: Alderman Corley
3. PUBLIC COMMENTS AND RECOGNITIONS:
4. OLD BUSINESS
  1. Approve the Regular Board Meeting Minutes of May 17, 2021 and Special Board Meeting Minutes of May 20, 2021.

Alderman Corley made the motion to approve agenda item 4.1, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR
  1. Approve the continuation of a local emergency for an additional thirty (30) days or such time that the Governor of Mississippi lifts the State of Emergency, whichever comes first.
  2. Authorize the City, individually and/or with Rankin First, to apply for a MDA Development Infrastructure Program grant in the approximate amount of \$381,788.00, to extend water service to Rankin First premier industrial sites within the East Metro Center Business Park, within the City, to include one site that has already been sold and construction is about to begin, and to authorize the City to cooperate with Rankin First in this respect and for the Mayor to execute all related documents, including any grand application and authorization.

Alderman Coker made the motion to approve agenda items 5.1 & 5.2 in accordance with the memo from the Mayor, which is appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

6. ANGELA BEAN, CITY CLERK
  1. Authorize to destroy documents in accordance with the MDAH retention schedule pursuant to the memo.

2. Approve a professional service agreement extension with Contact Network, LLC dba InLine, a Uniti Company for broadband and internet access and authorize the Mayor to execute the same.
3. Approve amphitheater professional service performance agreements and authorize the Mayor to execute the same and approve all related expenditures:
  - a. Swamp Family Music representing Tedeschi Trucks for performance on June 15, 2021.
  - b. Plutonian Productions, Inc representing Styx and Double L Touring representing Collective Soul for their performances on June 20, 2021.
  - c. Marty Stuart Tours for performance on October 8, 2021.
  - d. Traler Park, Inc. representing Jamey Johnson and Whiskey Myers, LLC for performances on July 8, 2021.
4. Approve:
  - a. Docket of Claims for May 14 & 25 and June 3 & 8, 2021.
  - b. Electronic Fund Transfers for May 2021.
  - c. Fox Everett claims released on May 24 & June 3, 2021.

Alderman Morris made the motion to approve agenda items 6.1- 6.4(a)-(c), in accordance with the memos of the City Clerk, which are appended hereto, seconded by Alderman Middleton and upon unanimous vote the motion carried.

## 7. MATT DODD, COMMUNITY DEVELOPMENT DEPARTMENT

1. Set the following public hearings for June 21, 2021 during the Regular Board Meeting:
  - a. Conditional Use Application request for Ricky Babber for 3.0 acres of Parcel #I8A-3.
  - b. Rezoning request for Bo Knows Homes Homes, LLC for Parcel #I9-1-10 and #I9-2-10.
  - c. Amendments to the City of Brandon Official Zoning Map.

Alderman Corley made the motion to approve agenda item 7.1(a)-(c), in accordance with the memos of the Community Development Department, which are appended hereto, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

## 8. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Approve the following emergency repairs from WW Solutions and authorize payment of the same:
  - a. Water repair at the corner of Fox Glen Circle and Woodbridge Road in the amount of \$9,390.89.

- b. Water repair at the corner of Highway 468 and Pinelawn Drive in the amount of \$6,180.33.
- 2. Approve the emergency repairs and general labor by Hemphill Construction at commodity pricing and authorize payment of the same:
  - a. Water repair at Highway 80 at Sonic in the amount of \$8,968.54.
  - b. Water repair at 18 Woodbridge Road in the amount of \$9,972.12.
  - c. Water repair at 92 Woodgate Drive in the amount of \$7,679.72.
  - d. Water repair at 129 Fern Valley Road in the amount of \$9,636.72.
  - e. 24" Sewer line repair on Highway 18 in the amount of \$63,042.57.
  - f. March 2021 General Contract Labor in the amount of \$12,855.00.
- 3. Approve Utility Constructors, Inc. pay request #6 in the amount of \$353,595.17 and authorize payment of the same; change order #4 increasing the contract \$43,803.38; and change order #5 increasing the contact \$4,705.80, with regard to the Downtown Waterline Improvement Project, first finding that the changes to the original contract are necessary and will better serve the purposes of the city and further finding that the changes made are commercially reasonable and are not being made to circumvent the public purchasing statutes, and authorize the Mayor to execute the same and approve payment of the same.
- 4. Approve Thornton Construction Co, Inc pay request #2 (Final) in the amount of \$10,120.07 and the final summary change order reducing the contract -\$878.39 with regard to the Felicity Street Improvement Project and authorize the Mayor to execute the same and approve payment of the same.
- 5. Approve Suncoast Infrastructure pay request #8 in the amount of \$68,200.00 and authorize payment of the same with regard to the 2020 Crossgates Sewer Rehabilitation Project, Phase I of V.

Alderman Corley made the motion to approve agenda items 8.1 – 8.5, in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

- 6. Approve the Entergy invoice for the power pole upgrade at 408 S. College Street in the amount of \$5,435.96 and authorize payment of the same.
- 7. Approve the utility adjustments/denials pursuant to the memo.
- 8. Rescind board action taken May 17, 2021, under section 7.11 (b) of the Minutes with regard to the hiring of Garrison Yoder.
- 9. Hire the following effective June 8, 2021 and set rates of pay pursuant to the memos:
  - a. Herman Bates as a Water Laborer II.

- b. William R. Morrow as a Seasonal Water Laborer I effective through August 31, 2021.
- c. Ladontae Proctor as a Seasonal Street Laborer I effective through August 31, 2021.

Alderman Williams made the motion to approve agenda items 8.6-8.9(a)-(c), in accordance with the memos of the Public Works Department, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

## 9. PARKS & RECREATION DEPARTMENT

1. Approve agreement with Advantage Business Systems, a state contract vendor, for copier rental for the Amphitheater Office in the amount of \$195.00 per month and authorize the Mayor to execute the same.
2. Approve professional service agreement extension with RF Consulting and Jim Trotter for consulting of amphitheater staff for one additional show.
3. Approve event at the Brandon Amphitheater on July 3, 2021 in an estimated amount of \$13,500.00.
4. Hire Jennifer Stegall as a part-time ticket seller effective June 15, 2021 and set rate of pay pursuant to the memo.
5. Hire seasonal part-time Splash Park and Ground Workers effective June 8 and set rates of pay pursuant to the memo.

Alderman Dobbs made the motion to approve agenda items 9.1-9.5, in accordance with the memos of the Parks & Recreation Department, which are appended hereto, seconded by Alderman Morris and upon unanimous vote the motion carried.

## 10. WILLIAM THOMPSON, POLICE CHIEF

1. Hire Eleanor A. Bowman as Deputy Court Clerk effective June 7, 2021 and set rate of pay pursuant to the memo.
2. Approve change in employment status of Detective Joe Stringa to part-time effective June 11, 2021 and set rate of pay pursuant to the memo.
3. Accept a \$50.00 donation from Mrs. Tamecia Herbert.

Alderman Coker made the motion to approve agenda items 10.1-10.3, in accordance with the memos of the Police Department, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

11. BRIAN ROBERTS, FIRE CHIEF

1. Monthly Reports:

a. Siren Report; functions properly: No Issues: Centerpointe & Armory need repair; service call has been made.

b. EMS Report; # of P1 calls: 172 Average Response Time: 8:44

2. Increase the rate of pay for Firefighter Brenden Styre effective May 21, 2021 in response to his completion of 1001-I-II certification.

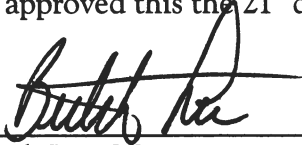
3. Accept the resignation of Firefighter Parnell Boyd effective June 2, 2021.

Alderman Williams made the motion to approve agenda items 11.1-11.3, in accordance with the memo of the Fire Department, which are appended hereto, seconded by Alderman Morris and upon the unanimous vote the motion carried.

ADJOURN

Alderman Coker made the motion to adjourn the Regular Board Meeting, seconded by Alderman Corley and upon unanimous vote the motion carried. (Next Board Meeting June 21, 2021).

Minutes approved this the 21<sup>st</sup> day of June 2021.



Hon. Butch Lee, Mayor

Attest:



Hon. Angela Bean, City Clerk

