AGENDA

BRANDON BOARD OF ALDERMEN

REGULAR BOARD MEETING

BUTCH LEE, MAYOR PRESIDING

JULY 6, 2021

1. CALL TO ORDER

2. INVOCATION AND PLEDGE OF ALLEGIANCE

* Invocation:
* Pledge of Allegiance: Marleigh Blush, Mayor’s Youth Council

3. PUBLIC COMMENTS AND RECOGNITIONS

4. OLD BUSINESS

1. Approve the Regular Board Meeting Minutes of June 21, 2021 and Special Board Meeting Minutes of June 28, 2021.

5. BUTCH LEE, MAYOR

1. Record the Oaths of Office of the Mayor and Aldermen and appoint Lu Coker as Mayor Pro Tempore.
2. Approve the legal services agreement for the City Attorney in accordance with MCA Section 21-15-25 (1972 as amended).
3. Continue employment of:

* Municipal Judge, Whitney Adams
* City Clerk, Angela Bean
* Fire Chief, Brian Roberts
* Police Chief, William Thompson
* Public Defender, Kevin Stewart
* Public Prosecutor, Adrian Mills
* Community Development Director, Matt Dodd
* Public Works Director, Charles Smith
* City Engineer, Matthew Miller

1. Consideration to approve the continuation of a local emergency for an additional thirty (30) days or such time that the Governor of Mississippi lifts the State of Emergency, whichever comes first.
2. Request permission to travel to Biloxi, MS to attend the annual Mississippi Municipal League Conference on July 26-28, 2021.
3. Request permission to extend the professional service agreements with RF Consulting and Jim Trotter for consulting of amphitheater staff for the remainder of the 2021 Concert Season.
4. Consideration to approve agreements with Rankin County School District for Sixteenth Section Land Leases for parcels I8M-12 10, I8J-91-10 and I8J-75-20 and authorize the Mayor and City Clerk to execute the same.
5. Spread onto the minutes the East Metro Corridor Commission Regular Meeting Minutes of May 4, 2021.

6. ANGELA BEAN, CITY CLERK

1. Consideration to approve the amphitheater sponsorship for the 2021 season and authorize the Mayor to execute the same with regard to Visit Mississippi (MDA) and Sheraton-Flowood.
2. Consideration to adopt a resolution appointing Mayor Butch Lee as voting delegate for the Mississippi Municipal League’s annual election.
3. Consideration to accept an engagement letter from Barlow & Company for the preparation of the fiscal year 2021 audit report.
4. Consideration to approve an agreement with Black Top, Inc representing Clint Black, for a City Hall Live performance on July 18, 2021 and Cristalino, Inc. representing Santana for an Amphitheater performance on September 26, 2021; authorize the Mayor to execute the same; and approve all related expenditures.
5. Consideration to ratify city contracts pursuant to the memo.
6. Request permission to sign the settlement form for the Brian Regan amphitheater expenses in the amount of $50,750.00.
7. Consideration to approve:
8. Docket of Claims for July 6, 2021.
9. Electronic Fund Transfers for June 2021.
10. Fox Everett claims released on July 1, 2021.

7. MATT DODD, COMMUNITY DEVELOPMENT DEPARTMENT

1. Consideration to approve the professional service agreement with Central Mississippi Planning and Development District (CMPDD) to develop a new Comprehensive Plan for the City of Brandon and authorize the Mayor to execute related documents.
2. Consideration to approve the professional service agreement with Kiser Traffic and Engineering to develop a bicycle and pedestrian facilities master plan and authorize the Mayor to execute the same.
3. Consideration to approve the professional services agreement with Allen Engineering for MS4 permit program management services and authorize the Mayor to execute the same.
4. Consideration to approve the professional service agreement with Trent Rhodes Landscape Architect to provide beautification design services and authorize the Mayor to execute the same.

8. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Request permission to advertise for bids with regard to the CDBG Appleridge, Morrow, Orr Sewer Improvement Project.
2. Consideration to approve the professional services agreement with Benchmark Engineering & Surveying, LLC for engineering services related to the CDBG Appleridge, Morrow, Orr Sewer Improvement Project and authorize the Mayor to execute the same.
3. Consideration to approve the utility adjustments/denials pursuant to the memo.
4. Consideration to approve the emergency repairs and general labor by Hemphill Construction at commodity pricing and authorize payment of the same:
5. Water repair at 93 Longmeadow Road in the amount of $6,178.22.
6. Water repair at 225 Lakebend Circle in the amount of $6,140.00.
7. Water repair at Rouse Elementary (151 Boyce Thompson) in the amount of $5,020.00.
8. Water repair at Ollies (1560 W. Government Street) in the amount of $7,744.98.
9. Water repair on Highway 80 at Stonegate in the amount of $4,906.00.
10. Sewer repair on Highway 18 in the amount of $42,672.38.
11. Sewer repair at Kasha Salon (1 Stonegate Drive) in the amount of $10,590.98.
12. April 2021 General Contract Labor in the amount of $9,007.50.

9. PARKS & RECREATION DEPARTMENT

1. Rescind board action taken on June 7, 2021 under section 9.5 of the Minutes with regard to the hiring of the following seasonal employees:
2. Baileigh Townsend
3. Olivia Stegall
4. Aubrey Tucker
5. Caiden Hall
6. Dylan Wesson

1. Consideration to approve a professional services agreement with Ashley Farms for the grinding of trees and stumps in the amount of $650 per hour for the expansion of Shiloh Park in accordance with the memo.
2. Consideration to approve Grasslands, Inc. to provide temporary repairs two (2) fields at Quarry Park in the amount of $5,300.00 and authorize payment of the same.

10. WILLIAM THOMPSON, POLICE CHIEF

1. Accept the resignation of Patrolman Austin Davis effective July 18, 2021 and George Brantley effective July 6, 2021.
2. Request permission to submit an application for the Mississippi Office of Homeland Security (MOHS) FY21 Grant and authorize the Mayor, Police Chief and City Clerk to execute the same.

11. BRIAN ROBERTS, FIRE CHIEF

1. Monthly Reports:
2. Siren Report; functions properly: No Issues: Hwy. 468 and N. College St. need repair; service call has been made.
3. EMS Report; # of P1 calls: 177 Average Response Time: 8:59
4. Request permission to purchase seventeen (17) thermal cameras with retractable lanyards from Bonaventure, as the lowest and best quote received, in the amount of $11,169.00 plus shipping.
5. Request permission for Carolyn Palmer to travel to Biloxi, MS to attend the Emergency Services Administrative Professional Association Conference on September 8-10, 2021.
6. Request permission to change the employment status and position of Part-time Paramedic/Firefighter Jerry King to Full-time Division Chief/Training Officer effective July 19, 2021 and set rate of pay pursuant to the memo.
7. Request permission to hire Charles Goolsby as a Part-time Firefighter effective July 7, 2021 and set rate of pay pursuant to the memo.

**EXECUTIVE SESSION**

**ADJOURN**