

AGENDA  
BRANDON BOARD OF ALDERMEN  
REGULAR BOARD MEETING  
BUTCH LEE, MAYOR PRESIDING  
OCTOBER 4, 2021

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
  - Invocation: Davin Ratliff - Mayor's Youth Council
  - Pledge of Allegiance: Cadence Howell - Mayor's Youth Council
3. PUBLIC COMMENTS AND RECOGNITIONS
  - Lance Stevens-liquor store
4. OLD BUSINESS
  1. Approve the Work Session Minutes and Regular Board Meeting Minutes of September 20, 2021, and the Special Board Meeting Minutes of September 24, 2021.
5. BUTCH LEE, MAYOR
  1. Consideration to approve the continuation of a local emergency regarding Covid-19 for an additional thirty (30) days or such time that the Governor of Mississippi lifts the State of Emergency, whichever comes first.
  2. Request permission to travel to Hattiesburg, MS to attend the 2021 MML Small Town Conference on October 26-27, 2021.
6. ANGELA BEAN, CITY CLERK
  1. Spread onto the minutes the Rankin County Historical Society Minutes, Resolution and Bill of Sale with regard to the donation of historical building and contents located at the Brandon City Park to the City of Brandon.
  2. Consideration to approve the Jani-King professional service agreement for cleaning services at City Hall and the Library on an as-needed/upon request basis and authorize the Mayor to execute the same.
  3. Consideration to approve the professional service agreements with The Beach Boys for an Amphitheater performance on October 6, 2021, and Dwight Yoakam for a City Hall Live performance on November 12, 2021; authorize the Mayor to execute documents; and approve all related expenditures.
  4. Consideration to accept the Municipal Compliance Questionnaire for FY2021 and authorize the Mayor and City Clerk to execute the same.
  5. Consideration to approve:
    - a. Docket of Claims September 28 and October 4 & 5, 2021.

- b. Electronic Fund Transfers for September 2021.
- c. Fox Everett claims released on September 23, 2021.

7. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

- 1. Consideration to accept the bids received on September 9, 2021 and award to Upchurch Services, LLC, as the lowest and best bid received, in the amount of \$54,500.00 with regard to the Brandon Library HVAC Controls Project and authorize the Mayor to execute any related documents.
- 2. Consideration to approve the professional service agreements with Metro Mechanical for HVAC equipment maintenance for city facilities in the total amount of \$44,970.00 and authorize the Mayor to execute the same.
- 3. Request permission to hire Christopher Moore as a Water Laborer II effective October 5, 2021 and set rate of pay pursuant to the memo.
- 4. Consideration to approve the utility adjustments/denials pursuant to the memo.
- 5. Consideration to approve the final summary change order reducing the contract amount (\$10,765.00), authorizing the Mayor to execute the same; and approve Hemphill Construction pay request #5 (final) in the amount of \$16,557.12, authorizing payment of the same with regard to the Boyce Thompson Bike Lane Project.
- 6. Consideration to approve the Release & Settlement of all Claims from Comcast Communications, LLC with regard to the sewer line damage, repairs and reimbursement at 234 Penny Lane and authorize the Mayor to execute the same.
- 7. Consideration to approve the Construction Engineering and Inspection (CE&I) contract with Benchmark Engineering for the U.S. Hwy 80 Signal Improvements at Eastgate Drive & Municipal Drive; and request permission to publish advertisement for bids regarding the same and authorize the Mayor to execute all related documents.

8. PARKS AND RECREATION DEPARTMENT

- 1. Request permission to purchase six (6) Honda 2200-watt generators from Frederick's Sales & Services, as the lowest and best quote received, in the amount of \$6,294.00 and authorize payment of the same.
- 2. Consideration to approve JG & Associates to make repairs to the City Tennis Pavilion, as the lowest and best quote received, in the amount of \$10,200.00 and authorize payment of the same.

9. WILLIAM THOMPSON, POLICE CHIEF

- 1. Request permission to purchase one (1) digital fingerprinting system from AD&S, Inc., as the lowest and best quote received, in the amount of \$15,970.00 and authorize payment from the Drug Seizure fund.

10. BRIAN ROBERTS, FIRE CHIEF

- 1. Monthly Reports:

- a. Siren Report: \_\_\_\_\_ Issues: \_\_\_\_\_
  - b. EMS Report; # of P1 calls: \_\_\_\_\_ Average Response Time: \_\_\_\_\_
2. Request permission for Chief Brian Roberts, Deputy Chief Patrick Wofford and Division Chief Jerry King to travel to Greenville, MS to attend the Mid-Winter Chiefs Conference on December 6-9, 2021.
  3. Consideration to approve the license agreement with Baron Threat Net to provide weather data software in the amount of \$1,620.00 per year for 36-months and authorize the Mayor to execute the same.

**EXECUTIVE SESSION**

**ADJOURN**