

MINUTES  
BRANDON BOARD OF ALDERMEN  
REGULAR BOARD MEETING  
BUTCH LEE, MAYOR PRESIDING  
NOVEMBER 1, 2021

1. CALL TO ORDER – Mayor Lee, Aldermen Middleton, Womack, Coker, Williams, Vinson and Craine. Alderman Dobbs was absent.

2. INVOCATION AND PLEDGE OF ALLEGIANCE

- Invocation: Bailey Pouncey - Mayor's Youth Council
- Pledge of Allegiance: Camden Flowers - Mayor's Youth Council

3. PUBLIC COMMENTS AND RECOGNITIONS

- Mayor's Youth Council announced winners of the raffle for tickets for Foreigner Concert.
- Edna Williams, 556 Luckney Road, asked about the garbage increase, raised concerns about trees on Luckney Road, and asked about sewer on Luckney Road.
- Ted Morriss, 200 E. Government Street. Gave information regarding senior citizen discount on garbage rates.
- Mayor Lee gave updates about the recent successful Luke Bryan concert, the Brandon girls' volleyball team winning the 6A State Championship, the football team winning the district championship, and the cross-country event on Saturday which had 144 participants and the success of the Fall Festival.

4. OLD BUSINESS

1. Approve the Work Session Minutes and Regular Board Meeting Minutes of October 18, 2021.

Alderman Coker made the motion to approve agenda item 4.1, seconded by Alderman Vinson and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR

1. Approve the continuation of a local emergency regarding Covid-19 for an additional thirty (30) days or such time that the Governor of Mississippi lifts the State of Emergency, whichever comes first.
2. Approve the Memorandum of Understanding between Rankin County, the City of Brandon and the City of Pearl relating to the proposed grade separation for the East Metro Corridor (MS Hwy 18) and the Kansas City Southern Rail Line and authorize the Mayor and City Clerk to execute the same.

Alderman Womack made the motion to approve agenda items 5.1 & 5.2 in accordance with the related memos from the Mayor, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

6. ANGELA BEAN, CITY CLERK

1. Approve a Funding Grant agreement between the Department of Finance and Administration and the City for the purpose of establishing the agreed upon conditions under which DFA may disburse funds to assist the City of Brandon in paying costs associated with City Hall Improvements specified in Section 128 of Senate Bill 2971 of the 2021 Regular Legislative Session and authorize the Mayor to execute all related documents.
2. Approve the proposed 2022 Holiday Schedule.
3. Approve:
  - a. Docket of Claims for October 15, 20 & 22, and November 1 & 2, 2021.
  - b. Electronic Fund Transfers for October 2021.
  - c. Fox Everett claims released on October 27, 2021.

Alderman Coker made the motion to approve agenda items 6.1-6.3(a)-(c), in accordance with the related memos from the City Clerk, which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

7. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Approve the professional service generator maintenance agreement with Puckett Power Systems in the amount of \$16,169.00 and authorize the Mayor to execute the same.
2. Approve the rate schedule from Gould Enterprises to provide professional services to the City.
3. Advertise for Request for Proposals for an Efficiency Services Program regarding lighting and energy services for various city owned properties and lights and to designate Aldermen Middleton, Coker and Williams, Charles Smith, Jody Compton and Angela Bean as the RFP Evaluation Team.
4. Approve Tank Pro, Inc. pay request #2 in the amount of \$154,404.45 and authorize payment of the same with regard to the Caine Circle Elevated Water Tank Modification Project.
5. Approve Kipco, Inc. pay request #6 in the amount of \$69,547.00 and authorize payment of the same with regard to the 2020 Waterline Improvement Project.

Alderman Williams made the motion to approve agenda items 7.1-7.5, in accordance with the related memos from the Public Works Department, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

6. Approve Suncoast Infrastructure, Inc. pay request #10 in the amount of \$130,291.50 and authorize payment of the same with regard to the 2020 Sewer Rehab Project, Phase I of V.
7. Approve Utility Constructors, Inc. pay request #9 in the amount of \$346,088.91 and authorize payment of the same with regard to the Downtown Waterline Improvements Project.

8. Declare as emergencies in accordance with MCA Section 31-7-13(k) and approve repairs and general labor by Hemphill Construction at commodity pricing and authorize payments of the same for:
  - a. Water repair on Stonebridge Blvd. in the amount of \$6,336.40.
  - b. Water repair at 148 Summit Ridge Drive in the amount of \$6,651.00.
  - c. Sewer bypass at Highway 18 in the amount of \$13,148.48 for June 2021 and \$13,148.48 for August 2021.
  - d. Water repair at 209 Lakebend Circle in the amount of \$6,557.61.
  - e. Water repair at Shiloh Park between fields 3 & 4 in the amount of \$5,296.49.
  - f. Water repair at 119 Longmeadow Road in the amount of \$8,329.23.
  - g. Water repair at 20 Timber Ridge Drive in the amount of \$6,284.42.
  - h. Water repair at 134 Woodgate Drive in the amount of \$5,172.00.
  - i. Storm drain repair at 3000 Cross Creek Cove in the amount of \$7,719.00
  - j. Drainage sinkhole repair at Thorngate/Sandlewood in the amount of \$5,172.00.
  - k. Sewer sinkhole repair on Debra Drive in the amount of \$7,283.50.
  - l. Water repair at 17 Woodbridge Drive in the amount of \$5,172.00.
  - m. Water repair at 112 Firecrest Drive in the amount of \$7,063.00.
  - n. General Contract Labor for July 2021 in the amount of \$10,485.00 and August 2021 in the amount of \$17,775.00.
  
9. Approve the utility adjustments/denials pursuant to the memo.

Alderman Vinson made the motion to approve agenda items 7.6-7.9, in accordance with the related memos from the Public Works Department, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

#### 8. MATT DODD, COMMUNITY DEVELOPMENT

1. Approve a Comprehensive Sign Plan for Noel Daniels Motor Company, located at 219 Woodgate Drive South.
2. Adopt an Ordinance amending Chapter 6, Section 6-8(3) of the Code of Ordinances with regard to light wine beverages.

Alderman Williams made the motion to approve agenda items 8.1 & 8.2, in accordance with the related memos from the Community Development Department, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

#### 9. PARKS AND RECREATION DEPARTMENT

1. Remove seasonal employees from the Payroll System effective November 2, 2021, pursuant to the memo.
2. Hire Lindsey Branton and Shelby Harrell as Amphitheater Runners effective November 2, 2021 and set rate of pay pursuant to the memo.

3. Approve the professional service agreement with WBA Architecture for design services of additional VIP areas at the City of Brandon Amphitheater and authorize the Mayor to execute the same.
4. Approve the professional services agreement with WBA Architecture for design services of an indoor sports facility and authorize the Mayor to execute the same.

Alderman Womack made the motion to approve agenda items 9.1-9.4, in accordance with the related memos from the Parks Department, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

10. WILLIAM THOMPSON, POLICE CHIEF

1. Authorize the police department to surplus and donate radios to the Petal School District Campus Police Department and Newton Police Department, that are no longer of use or value to the City in accordance with MCA Section 31-7-13(m)(vi), first finding that the transfer to Petal School District Campus Police Department and Newton Police Department in this respect is in the best interest of the state; and surplus radios that are no longer in working order and of no value and authorize disposal by recycling through Jackson Communications.
2. Approve the agreement with AD&S Inc. for the previously approved purchase of a digital fingerprinting system and authorize the Mayor and City Clerk to execute the same.
3. Authorize Sgt. Sim Shanks to travel to Moorhead, MS to attend the TASER Basic Instructor Course on November 9, 2021.

Alderman Womack made the motion to approve agenda items 10.1-10.3, in accordance with the related memo from the Police Department, which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

11. BRIAN ROBERTS, FIRE CHIEF

1. Monthly Reports:
  - a. Siren Report: One Not Working                      Issues: Part failure. Part ordered.
  - b. EMS Report: # of P1 calls: 167                      Average Response Time: 8:45
2. Accept the resignation of Lt. Timothy Jiles effective October 25, 2021.
3. Remove part-time Firefighters from the Payroll System and Roster effective November 2, 2021 pursuant to the memo.
4. Surplus and destroy Fire Department equipment that is no longer of use or value to the city pursuant to the memo.
5. Apply for the Emergency Medical Services Operating Fund (EMSOF) grant in the amount of \$15,330.00 and authorize Mayor, City Clerk and Accountant to execute all related documents.

Alderman Coker made the motion to approve agenda items 11.2-11.5, in accordance with the related memos from the Fire Department, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

EXECUTIVE SESSION

Alderman Coker made the motion to consider the need to enter into Executive Session, seconded by Alderman Craine and upon unanimous vote the motion carried.

Alderman Coker then made the motion to enter into Executive Session to discuss acquisition of real property and personnel matters involving the police department, seconded by Alderman Womack and upon unanimous vote the motion carried.

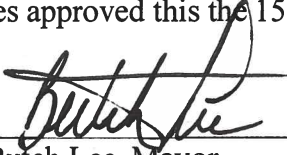
Alderman Womack then made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Craine and upon unanimous vote the motion carried.

(That no votes were taken in Executive Session was announced upon return to the Board Room).

ADJOURN

Alderman Womack made the motion to adjourn the Regular Board Meeting, seconded by Alderman Coker and upon unanimous vote the motion carried. (Next Regular Board Meeting: November 15, 2021).

Minutes approved this the 15<sup>th</sup> day of November 2021.



Hon. Butch Lee, Mayor

Attest:



Hon. Angela Bear, City Clerk

