

AGENDA
BRANDON BOARD OF ALDERMEN
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
DECEMBER 6, 2021

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
 - Invocation: Lauren Stingily-Mayor's Youth Council
 - Pledge of Allegiance: Jake McKay-Mayor's Youth Council
3. PUBLIC COMMENTS AND RECOGNITIONS
4. OLD BUSINESS
 1. Approve the Work Session Minutes and Regular Board Meeting Minutes of November 15, 2021.
5. BUTCH LEE, MAYOR
 1. Consideration to adopt a resolution declaring a listing of public parks within the City of Brandon.
 2. Consideration to adopt a policy regarding non-profit organizations participating in the 'Days of Christmas' event.
 3. Consideration to adopt a resolution regarding usage of meeting spaces in City Hall and/or Library by Homeowners' Associations within the City of Brandon.
6. ANGELA BEAN, CITY CLERK
 1. Consideration to approve the sponsorship agreement with Ergon and Community Bank for the 2022/2023 concert season at the City of Brandon Amphitheater and authorize the Mayor to execute the same.
 2. Accept the resignation of Accounts Payable Clerk, Cristin Elarton effective December 3, 2021.
 3. Request permission to transfer Theresa Trebotich from Utility Billing Clerk II to Accounts Payable Clerk effective December 7, 2021 and set rate of pay pursuant to the memo.
 4. Consideration to approve:
 - a. Docket of Claims for December 6, 2021.
 - b. Electronic Fund Transfers for November 2021.
 - c. Fox Everett claims released on November 24 and December 2, 2021.
7. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Consideration to approve Tank Pro, Inc. pay request #3 in the amount of \$14,250.00 with regard to the Caine Circle Elevated Water Tank Modifications Project and authorize payment of the same.
 2. Request permission to hire Rodger Hoffman as Water Shop Manager effective December 6, 2021 and set rate of pay pursuant to the memo.
 3. Consideration to approve a professional services agreement with Benchmark Engineering for the preparation of construction plans and bid documents for the College Street Waterline Project and authorize the Mayor to execute the same.
 4. Consideration to approve the preparation of plan documents for the East Metro Water and Sewer Extension Project and authorize publication of the bid notice regarding the same.
 5. Consideration to approve the utility adjustments and utility adjustment denials pursuant to the memo.
 6. Consideration to approve the preparation of plan documents for the Pecan Ridge entrance rehabilitation and authorize publication of the bid notice regarding the same.
 7. Request permission to proceed with the Cornerstone Storm Drain Replacement (Provision Parkway) project and authorize advertisement of bid notice regarding the same.
8. MATT DODD, COMMUNITY DEVELOPMENT
1. Set public hearings for December 20, 2021:
 - a. Case 21-031; Conditional Use application from Verizon Wireless re: three (3) small cell facilities.
 - b. Case 21-030: PUD application request from 3B, LLC for 4.09 acres (parcel J8-7-30).
 - c. Case 21033: Variance application request from Square Development – 106 W. Government St.
 - d. Case 21-034: Conditional Use application from Square Development – 106 W. Government Street.
 - e. Case 21-024: Amendments to the Official Zoning Ordinance of the City of Brandon.
 2. Consideration to approve the installation of public access gates for Hastings Subdivision main entry gate off of College Street, pursuant to Chapter 70, Article III, Sections 70-40 through 70-42.
 3. Request permission to hire Steve Dedmon as a Code Enforcement/Inspector effective December 7, 2021 and set rate of pay pursuant to the memo.
9. WILLIAM THOMPSON, POLICE CHIEF
1. Consideration to authorize the Police Department to surplus and donate equipment to the City of Terry and City of Pelahatchie, that are no longer of use or value to the City in accordance with MCA Section 31-7-13(m)(vi), first finding that the transfer to the City of Terry and City of Pelahatchie in this respect is in the best interest of the state.

2. Request permission to hire Whitney Ryan as a Patrolman and Miriam Berry as a Dispatcher effective upon completion of pending hiring pre-requisites and set rate of pay pursuant to the memo.

10. BRIAN ROBERTS, FIRE CHIEF

1. Monthly Reports:
 - a. Siren Report: 2 need repairs Issues: N. College St & Cornerstone-no sound
 - b. EMS Report; # of P1 calls: 155 Average Response Time: 9.01
2. Accept the resignation of Firefighter Josh Samander effective November 29, 2021.
3. Request permission to hire Jeffrey Allen as a certified Firefighter effective December 7, 2021 and set rate of pay pursuant to the memo.

EXECUTIVE SESSION

ADJOURN