

MINUTES  
BRANDON BOARD OF ALDERMEN  
REGULAR BOARD MEETING  
BUTCH LEE, MAYOR PRESIDING  
NOVEMBER 15, 2021

1. CALL TO ORDER – Mayor Lee and Aldermen Dobbs, Middleton, Womack, Williams, Vinson and Craine were present. Alderman Coker was absent.
2. INVOCATION AND PLEDGE OF ALLEGIANCE
  - Invocation: Meredith Dees – Mayor’s Youth Council
  - Pledge of Allegiance: Mary Francis Grondin – Mayor’s Youth Council
3. PUBLIC COMMENTS AND RECOGNITIONS – None.
4. OLD BUSINESS
  1. Approve the Work Session Minutes and Regular Board Meeting Minutes of November 1, 2021, and the Special Board Meeting Minutes of November 8, 2021.

Alderman Vinson made the motion to approve agenda item 4.1, seconded by Alderman Womack and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR
  1. Authorization to hold bi-monthly meetings and events for the promotion of the City and its resources and approve costs for the same pursuant to the memo, first finding that the meetings (1) are an effective and efficient means to distribute, share and receive information and to discuss matters requiring the involvement, cooperation and collaboration of the City and its citizens, organizations, associations, businesses and other interested parties, which is integral to the preservation of the health, safety and welfare of the citizenry; (2) are related and incident to the goals and functions of the City including but not limited to preserving, protecting, maintaining and enhancing the quality of life in the City, including preserving and maintaining property values in the City and planning and implementing infrastructure maintenance and improvements and other public improvement projects and positive development in the City, including expanding and strengthening the tax base; and are (3) for purposes of advertising and bringing into favorable notice the opportunities, possibilities and resources of the City, all of which will be helpful in advancing the moral, financial and other interests of the City. *See* AG Opinion 2011-00434 (Matthews, October 14, 2011, *and see* MCA Section 17-3-1 and 17-3-3 (1972, as amended)).

Alderman Williams made the motion to approve agenda item 5.1 in accordance with the related memo from the Mayor, which is appended hereto, and the findings herein-above, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

2. Authorize travel to Jackson, MS to attend the MS Municipal Leagues Mid-Winter Legislative Conference on January 11-13, 2021.
3. Approve an amendment to Exhibit "C" of the Sports Facility Management agreement that was approved on August 16, 2021 and authorize the Mayor to execute the same.

Alderman Vinson made the motion to approve agenda items 5.2 & 5.3 in accordance with the related memos from the Mayor, which are appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

6. AMY DAVIS, DEPUTY CITY CLERK

1. Declare Thursday, December 23, 2021 as an additional holiday in accordance with Governor Tate Reeves proclamation dated October 22, 2021.
2. Continue employee health insurance coverage with agent of record, HUB International and authorize the city clerk to execute all related documents.
3. Approve the fiscal year 2021 budget amendments and authorize publication of the same.
4. Approve:
  - a. Docket of Claims for October 29 and November 16, 2021.
  - b. Fox Everett claims released on November 4, 2021.

Alderman Dobbs made the motion to approve agenda items 6.1 – 6.4(a)-(b) in accordance with the related memos from the City Clerk, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

7. EVENT SERVICES

1. Approve facility rental agreement with Journey Church and authorize the Mayor to execute the same.

Alderman Williams made the motion to approve agenda item 7.1 in accordance with the related memo from the Event Services Department, which is appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

8. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Consideration to approve the Allen Engineering rate schedule to provide professional services related to the City's MS4 permit issued by MDEQ and authorize the Mayor to execute any related documents.
2. Approve Interlocal Agreement with Rankin County re: joint asphalt and related commodities bids and authorize the Mayor to execute the same.

Alderman Vinson made the motion to approve agenda items 8.1 & 8.2 in accordance with the related memos from the Public Works Director, which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

9. MATT DODD, COMMUNITY DEVELOPMENT

1. Rescind board action taken on July 6, 2021 under Section 7.5 of the Minutes with regard to the temporary building located at 1382 W. Government Street.
2. Approve the Bethel Place Preliminary Plat and a variance from Section 16-56 of the City's Development Ordinance and authorize installation of storm drain pipe in accordance with Rankin County's subdivision development regulations.
3. Adopt a Resolution adjudicating the cost of property clean-up at 2043 Red Oak Drive (Parcel #17M-1-650) in accordance with MCA 21-19-11.

Alderman Craine made the motion to approve agenda items 9.1 - 9.3 in accordance with the related memos from the Community Development Director, which are appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

10. WILLIAM THOMPSON, POLICE CHIEF

1. Accept the resignation of Patrolman Emanuel Thurman effective November 16, 2021.
2. Authorize Lt. Brian Elwell and Sgt. Brad Conner to travel to Flowood, MS to attend International Leadership Course on November 7-9, 2021.
3. Authorize Sgt. Brad Turner to travel to Gulfport, MS to attend the Crime Scene Photography Course on January 24-28, 2021.
4. Authorize Chief Thompson to attend the MACP Winter conference in Ridgeland, December 14-16, 2021.
5. Approve purchase of money counter from C&A Associates, Inc., to include use of related software and a maintenance agreement in the amount of \$4,920.00, authorize payment from drug seizure fund and to authorize the Mayor to execute the same.

Alderman Womack made the motion to approve agenda items 10.1 - 10.5, in accordance with the related memos from the Police Department, which are appended hereto, seconded by Alderman Middleton and upon unanimous vote the motion carried.

11. BRIAN ROBERTS, FIRE CHIEF

1. Accept the resignations of:
  - a. Firefighter Peyton Owens effective November 17, 2021.
  - b. Firefighter Brandon Thompson effective November 19, 2021.
  - c. Firefighter Taylor Rhodes effective November 21, 2021.

2. Approve the Memorandum of Understanding between the Brandon Fire Department and the Mississippi Fire Academy and authorize Fire Chief Brian Roberts to execute the same.

Alderman Dobbs made the motion to approve agenda item 11.1 (a)-(c) & 11.2 in accordance with the related memos from the Fire Department, which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

12. ADJOURN

Alderman Williams made the motion to adjourn the Regular Board Meeting, seconded by Alderman Vinson and upon unanimous vote the motion carried. (Next Regular Board Meeting: December 6, 2021).

Minutes approved this the 6<sup>th</sup> day of December 2021.



Hon. Butch Lee, Mayor

Attest:



Hon. Angela Bean, City Clerk

