

AGENDA
BRANDON BOARD OF ALDERMEN
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
FEBRUARY 7, 2022

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
 - Invocation: Lanie Phillips, Mayor's Youth Council
 - Pledge of Allegiance: Alex Woods, Mayor's Youth Council
3. PUBLIC COMMENTS AND RECOGNITIONS
 - 2022 Princess Ball Contest Winners
 - McKenzie Fennel – Essay
 - Palmer Brown – T-shirt design
4. OLD BUSINESS
 1. Approve the Work Session Minutes and Regular Board Meeting Minutes of January 18, 2022.
5. BUTCH LEE, MAYOR
 1. Request permission to travel to Biloxi, MS to attend the MS Municipal League Convention on June 25-29, 2022.
 2. Consideration to approve an Ordinance amending Article I, Chapter 66, Section 66-6 of the Code of Ordinances with regard to littering.
 3. Consideration to approve the professional service agreement with RF Outdoor Consulting, LLC to provide consulting services with regard to planning, staffing and operations of events at the City of Brandon Amphitheater and authorize the Mayor to execute the same.
 4. Reconsideration of action taken at the January 18, 2022 Regular Board Meeting under section 5.1 of the minutes with regard to the City of Brandon Ward Line Plan.
 5. Consideration to adopt a resolution for a road marker honoring Deputy T.O. Biddle.
6. ANGELA BEAN, CITY CLERK
 1. Consideration to approve MS Development Authority pay request #3 in the amount of \$136,147.56 with regard to the CDBG Appleridge/Morrow/Orr Sewer Improvement Project, authorize payment to Sample Hicks and Associates in the amount of \$4,750.00 for grant administration services, and authorize the Mayor to execute the same.

2. Consideration to authorize publication of the CDBG Public Meeting Notice for a public meeting on March 4, 2022 with regard to the Appleridge/Morrow/Orr Sewer Improvement Project.
3. Authorize the destruction of documents in accordance with the MDAH Retention Schedule pursuant to the memo.
4. Consideration to approve professional services agreements, for the purpose of promoting tourism in accordance with HB 1629 (2018 Mississippi Legislative Session); authorize the Mayor to execute the same; and approve and authorize all related show expenditures in accordance with the agreements:
 - a. Theory of a Deadman, LLC and Sharvest, LLC for a City Hall Live performance on February 17, 2022.
 - b. Wasserman Music (Dave Matthews Band) for an Amphitheater performance on May 17, 2022.
 - c. EC Touring, Inc. (Easton Corbin) and Long Haul Touring (Ian Munsick) for an Amphitheater performance on March 24, 2022.
5. Consideration to approve the purchase of event liability insurance as required under the artist contracts for Amphitheater events as presented by Mark Edwards Partners; authorize the Mayor to execute all related documents; and authorize payment of the same.
6. Consideration to approve a sponsorship agreement with Bob Boyte Honda for the 2022-2023 concert seasons at the City of Brandon Amphitheater and authorize the Mayor to execute the same.
7. Consideration to extend vendor agreements with Event Concessions, Justice, LLC and MVS Services, LLC for the 2022 concert season at the City of Brandon Amphitheater and City Hall Live venues pursuant to the memo and authorize the Mayor to execute the same.
8. Request permission to install fire and sprinkler cellular monitoring equipment at city facilities from M & R Protective Systems, Inc. in the amount of \$3,600.00; approve the annual monitoring service fee in the amount of \$3,600.00; and authorize payment of the same.
9. Consideration to authorize Southern Electric Corporation of MS, as the lowest and best quote received in the amount of \$27,402.41 for the installation of four (4) new parking lot light poles between the Brandon Library and Brandon Police Department and authorize payment of the same.
10. Consideration to reject proposals received on December 17, 2021 with regard to the Energy Efficiency Program and authorize publication of notice to receive proposals regarding the same.
11. Request permission to publish a notice seeking bids for the 2022 Brandon Amphitheater Concrete Repair Project.

12. Consideration to approve:

- a. Docket of Claims for February 7, 2022.
- b. Electronic Fund Transfers for January 2022.
- c. Fox Everett claims released on January 30, 2022.

7. LORI FARRAR, EVENT SERVICES

1. Consideration to approve a catering agreement with Georgia Blue/Genna Benna for the 2022 Princess Ball and authorize the Mayor to execute the same.

8. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Request permission to hire Chrystal Fayette and Laquanta Hudson as Water Department Utility Clerk I effective February 8, 2022 subject to and upon the completion of pending hiring prerequisites, and set rate of pay pursuant to the memo.
2. Request permission to hire Clayton Anderson as Water Laborer II effective February 8, 2022 subject to and upon the completion of pending hiring prerequisites, and set rate of pay pursuant to the memo.
3. Consideration to accept bids received for the Cornerstone Storm Drain Repair Project and award to Hemphill Construction Co., as the lowest and best bid received in the amount of \$139,395.00 and authorize the Mayor to execute any related documents.
4. Consideration to accept bids received for Industrial Park Waterline Project and award to Red Oak Construction, LLC, as the lowest and best bid received in the amount of \$327,368.40 and authorize the Mayor to execute any related documents.
5. Consideration to declare the purchase and installation of two (2) Hydromatic 50HP submersible pumps for the Country Meadows lift station an emergency; approve invoices from Fluid Process in the amount of \$26,778.00 and Harvey Services in the amount of \$16,200.00; and authorize payments of the same.
6. Consideration to approve Hemphill Construction Co. pay request #2 in the amount of \$32,520.00 and pay request #3 in the amount of \$235,025.12 with regard to the CDBG Appleridge/Morrow/Orr Sewer Improvement Project and authorize payment of the same.
7. Consideration to approve Clear River Construction Co. pay request #3 in the amount of \$33,835.00 with regard to the Hwy 80 Multi-Use & Sidewalk Improvement Project and authorize payment of the same.
8. Request permission to publish a notice seeking bids for the College St. Water Line Replacement Project.
9. Consideration to accept the Permanent Water Utility Easement from COSA Properties, LLC.
10. Consideration to approve the utility adjustments and utility denials pursuant to the memo.

9. MATT DODD, COMMUNITY DEVELOPMENT

1. Consideration to approve the proposed Historic Downtown Brandon mural to be located at 237 W. Government Street.
2. Consideration to approve the site plan and architectural for Brown Vending Warehouse addition located at 761 Marquette Road.
3. Request permission for Jesse Green, Steve Dedmon and Justin Stepp to travel to Ridgeland, MS to attend the MACE Educational Conference on February 18, 2022.
4. Accept the resignation of Tyler Oliver effective January 21, 2022 and Renee Bryant effective February 4, 2022.
5. Consideration to approve the site plan and architectural for Merit Health Development to be located on Hwy 18 (Parcel I7-104-20).

10. WILLIAM THOMPSON, POLICE CHIEF

1. Consideration to approve the application and receive grant funding from the FY23 Mississippi Office of Highway Safety in the amount of \$40,000.00 and authorize the Mayor to execute related documents.
2. Request permission to submit an application for the FY22 Mississippi Homeland Security Grant in the amount of \$60,000.00 and authorize the Mayor to execute the same.
3. Consideration to surplus vehicles and authorize the sale of the same at auction, first finding that it is no longer of use to the City; One (1) 2008 Crown Victoria bearing vin ending #0960 and deposit proceeds into the General Fund; One (1) 2014 Dodge Charger bearing vin ending #0490 and One (1) 2013 Chevy Caprice bearing vin ending #4695 and deposit proceeds into the Drug Seizure Fund.
4. Consideration to approve the Mac Haik Dodge quote in the amount of \$8,941.44 for the repairs of One (1) 2016 Dodge Charger in accordance with MCA Section 31-7-13(M)(ii) and authorize payment of the same.
5. Consideration to approve the renewal agreement with Advantage Business Systems, a state contract vendor, for copier rental and authorize the Mayor to execute the same.
6. Request permission to travel to Waveland, MS to attend the quarterly MS Association of Chief of Police Executive Committee meeting.
7. Accept the resignation of Communications Officer William Parker effective February 13, 2022.

11. BRIAN ROBERTS, FIRE CHIEF

1. Monthly Reports:

- a. Siren Report; functions properly: No Issues: N. College & Cornerstone to be repaired
- b. EMS Report; # of P1 calls: 182 Average Response Time: 9:41

2. Request permission to hire Cade Sessions as a Firefighter effective February 8, 2022 and set rate of pay pursuant to the memo.

EXECUTIVE SESSION

ADJOURN