

AGENDA  
BRANDON BOARD OF ALDERMEN  
REGULAR BOARD MEETING  
BUTCH LEE, MAYOR PRESIDING  
JUNE 6, 2022

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENTS AND RECOGNITIONS
  - David Ware- interest in a community skate park.
4. OLD BUSINESS
  1. Approve the Work Session and Regular Board Meeting Minutes of May 16, 2022 and Special Board Meeting Minutes of May 19, 2022.
5. BUTCH LEE, MAYOR
  1. Request permission for Alderman Jarrad Crain to travel to Biloxi, MS to attend the 2022 MS Municipal League Conference on July 26-29, 2022.
  2. Consideration to adopt a resolution to file a Delta Regional Authority application for funds.
  3. Consideration to approve the job descriptions for Assistant Box Office Manager and Seasonal Grounds and Facilities Laborer for the Brandon Amphitheater.
  4. Consideration to adopt a resolution declaring the intention to either issue general obligation bonds of the City, issue a general obligation bond of the City for sale to the Mississippi Development Bank or enter into a loan with the Mississippi Development Bank, in one or more series, all in an aggregate principal amount not to exceed two million five hundred thousand dollars (\$2,500,000) to raise money for the purpose of establishing sanitation, storm, drainage and sewage systems and repairing, improving and extending the same, constructing bridges and culverts, constructing, improving and paving street, sidewalks, driveways, parkways, walkways and public parking facilities and purchasing land therefor, all as authorized by the laws of the State of Mississippi, directing the publication of a notice of such intention; and for related purposes.
6. ANGELA BEAN, CITY CLERK
  1. Consideration to approve the professional service agreement with CivicPlus to provide agenda management software in the amount of \$11,660.00 for the first year, as the lowest and best quote received, and authorize the Mayor to execute the same.
  2. Request permission to purchase eight (8) iPads and cases in the amount of \$2,391.92 and authorize a monthly recurring charge of \$274.64 for cellular services from C-Spire, a state contract vendor.

3. Consideration to approve Central Metal Building, Inc. to install gutter and down spots to the Amphitheater loading dock in the amount of \$26,325.00, as the lowest and best quote received, and authorize payment of the same.
4. Consideration to approve M&S Roofing, Co. to install a new mechanical equipment roof at the Brandon Library in the amount of \$17,775.00, as the lowest and best quote received, and authorize payment of the same.
5. Consideration to approve Metro Painting to strip, sand, and paint the Brandon Library mechanical screen wall in the amount of \$5,830.00, as the lowest and best quote received, and authorize payment of the same.
6. Consideration to approve Meli's Auto Upholstery to provide professional services restoring amphitheater chairs in the amount of \$5,700.00 and authorize payment of the same.
7. Consideration to approve the MS Development Authority cash request #6 in the amount of \$23,165.00 regarding the Appleridge/Morrow/Orr CDBG Sewer Improvement Project; authorize payment to Sample Hicks & Associates in the amount of \$4,750.00 for grant administration and authorize the Mayor to execute all related documents.
8. Consideration to approve the professional services agreements set forth herein-below, for the purpose of promoting tourism in accordance with HB 1629 (2018 Mississippi Legislative Session) and other lawful and related purposes; authorize the Mayor to execute the same and approve and authorize all related show expenditures in accordance with the agreements, to-wit:
  - a. Live Nation Worldwide, Inc. for Maverick City Music performance on July 2, 2022.
  - b. 3 Legged Machine, Inc. for a performance on August 21, 2022.
  - c. Shesangz Tours, Inc. for a performance on October 22, 2022.
9. Request permission to purchase ten (10) Dell OptiPlex 5090 computers with monitors from Business Communications, Inc. (BCI), a state contract vendor, in the amount of \$13,649.36 and authorize payment of the same.
10. Consideration to approve:
  - a. Docket of Claims for June 6, 2022.
  - b. Fox Everett claims released May 19, 2022.
  - c. Electronic transfers for May 2022.

7. CARLEY KEYES, EVENTS COORDINATOR

1. Consideration to approve the facility rental agreement with Journey Church for June 2022 – December 2022 and authorize the Mayor to execute the same.

8. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Consideration to approve the Lewis Electric, Inc. quote in the amount of \$49,805.00 to repair the traffic signal assembly at Highway 80 and Value Road.
2. Consideration to accept the bids received on May 11, 2022 and award to Hemphill Construction Co., as the lowest and best bid received, in the amount of \$37,824.50 and

authorize the Mayor to execute any related documents with regard to the Crosscreek Storm Drain Repair Project.

3. Consideration to approve the professional service agreement with Deep South Land Improvement, LLC for 2022 cutting of right-of-way and medians and authorize the Mayor to execute the same.
  4. Request permission to hire Braylen Tillis as a seasonal Water Department Laborer effective June 7, 2022 through August 31, 2022 and set rate of pay pursuant to the memo.
  5. Consideration to approve Hemphill Construction Co. pay request #6 in the amount of \$53,165.00 with regard to the Appleridge/Morrow/Orr CDBG Sewer Improvement Project and authorize payment of the same.
  6. Consideration to approve Joe McGee Construction change order #1 increasing the contract amount \$27,308.50 with regard to the Dining Street Extension Project and authorize the Mayor to execute the same.
  7. Consideration to approve Suncoast Infrastructure the final summary change order decreasing the project total by \$4,748.00 and pay request #12 (FINAL) in the amount of \$72,782.00 authorizing execution and payment of the same with regard to the 2020 Sewer Rehabilitation Project, Phase I of V.
  8. Request permission to finalize plans and advertise for bids the 2020 Asphalt Resurfacing Project.
  9. Request permission to apply for ARPA matching funds through MDEQ for the College Street Waterline Project.
  10. Consideration to approve the utility adjustments and utility denials pursuant to the memo.
  11. Consideration to approve the Waggoner Engineering contract addendum #1 with regard to the East Brandon Bypass Project and authorize the Mayor to execute the same.
  12. Consideration to approve Clear River Construction Co. pay request #5 in the amount of \$35,620.51 with regard to the Hwy 80 Multi-Use & Sidewalk Improvement Project and authorize payment of the same.
9. MATT DODD, COMMUNITY DEVELOPMENT
1. Consideration to approve the site plan and architectural for the Busby Landscape Development to be located on Highway 471 (Parcel I9F-1-113).
10. WILLIAM THOMPSON, POLICE CHIEF
1. Request permission for Sgt. Sam Versell and Officer AJ Marbury to travel to Biloxi, MS to attend the MASRO 2022 Training Conference on July 11-15, 2022.
11. BRIAN ROBERTS, FIRE CHIEF
1. Monthly Reports:

- a. Siren Report; functions properly: No      Issues: N. College, Cornerstone & Boyce  
Thompson need repairs
- b. EMS Report; # of P1 calls: 182      Average Response Time: 9.08
2. Request permission for Chief Brian Roberts to travel to Grenada, MS to attend the Task Force II rescue training class on June 9, 2022.
  3. Accept the resignation of Firefighter Cade Sessions effective May 28, 2022.
  4. Request permission to promote Lt. Travis Cohn and Lt. Shane Puckett to Captain effective June 6, 2022 and adjust their rates of pay pursuant to the memo.
  5. Request permission to change the employment status of part-time Firefighter/Paramedic Mark Herrin to full-time effective June 10, 2022 pending completion of prerequisites and set rate of pay pursuant to the memo.
  6. Request permission to hire D'Marcus Griffin and Justin Watkins as a Firefighter effective June 7, 2022 and set rate of pay pursuant to the memo.
  7. Request permission to purchase forty (40) Scott AV3000 HT facepieces and mask bags from Emergency Equipment Professionals, a state contract vendor, in the amount of \$13,764.00 and authorize payment of the same.
  8. Consideration to approve the additional repairs to the 1991 Pierce Lance Pumper in the amount of \$11,355.08 for parts and labor in accordance with MCA 31-7-13(m)(ii), amend the budget accordingly, and authorize payment of the same.

## **EXECUTIVE SESSION**

## **ADJOURN**