

AGENDA  
BRANDON BOARD OF ALDERMEN  
REGULAR BOARD MEETING  
BUTCH LEE, MAYOR PRESIDING  
OCTOBER 3, 2022

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
  - Invocation-Mary Frances Grondin, Mayor's Youth Council
  - Pledge of Allegiance-Maggie Bennett, Mayor's Youth Council
3. PUBLIC COMMENTS AND RECOGNITIONS
4. OLD BUSINESS
  1. Approve the Work Session and Regular Board Meeting Minutes of September 19, 2022.
5. BUTCH LEE, MAYOR
  1. Consideration to designate Police Chief Wayne Dearman as the Traffic Administrator for the City.
  2. Request permission to rent equipment from United Rentals, a state contract vendor, in the amount of \$10,080.11 for the set-up of Magic in Lights display.
  3. Request permission to purchase Christmas lamppost decorations from Jubilee Décor, as the lowest and best quote received, in the amount of \$40,122.32 and authorize payment of the same.
  4. Request permission to purchase three (3) 3000 generators from Frederick's Sales & Services, as the lowest and best quote received, in the total amount of \$6,897.00 and authorize payment of the same.
  5. Request permission to surplus an 18' Christmas tree that is no longer of use or value to the City and authorize disposition through sale on GovDeals online auction.
  6. Accept Grants Ferry Parkway Permanent Sewer Line Easements and Temporary Construction Easements.
6. ANGELA BEAN, CITY CLERK
  1. Consideration to accept an engagement letter from Barlow & Company for the fiscal year 2022 audit and authorize the Mayor and City Clerk to execute the same.
  2. Consideration to approve the Metro Building Services agreement in the amount of \$42,383.00 for city facilities HVAC equipment maintenance and authorize the Mayor to execute all related documents.

3. Consideration to approve the quote for annual generator services from RP Power, LLC, as the lowest and best quote received, in the amount of \$14,610.00 and authorize payment of the same.
4. Consideration to approve:
  - a. Docket of Claims for September 30, 2022 and October 3, 2022.
  - b. Electronic transfers for September 2022.
7. CHARLES SMITH, PUBLIC WORKS DEPARTMENT
  1. Consideration to approve the utility adjustment for Rosewood Apartments located at 601 West Jasper Street in the amount of \$26,234.51 due to multiple water leaks and late fees pursuant to the memo.
  2. Consideration to approve the extension of the Yard Restoration commodity bid with Murphy's Lawn & Landscape, Inc. for the FY23 term effective October 1, 2022-September 30, 2022 in accordance with MCA 31-7-13(n).
  3. Consideration to declare an emergency in accordance with MCA 31-7-13(k) the Caine water well repairs from Griner Drilling Service, Inc. in the amount of \$6,914.00 and authorize payment of the same.
  4. Consideration to declare an emergency and approve the commodity pricing repairs (invoice #4497-H22103-01) by Hemphill Construction Co. in accordance with MCA 31-7-13(k) and 31-7-13(n) and authorize payment of the same.
  5. Consideration to declare an emergency in accordance with MCA 31-7-13(k) the CCTV cleaning and investigation of the sewer line behind Ramey's Grocery from Suncoast, Inc. in the amount of \$5,967.00 and the CCTV cleaning and investigation of the storm drain line on Lennox Place from Suncoast, Inc. in the amount of \$5,438.50 and authorize payments of the same.
  6. Consideration to declare an emergency in accordance with MCA 31-7-13(k) for tree removal services from Specialty Tree Service, LLC in the amount of \$13,395.00 and authorize payment of the same.
  7. Consideration to approve the purchase of lime from Southern Rock, as the lowest and best quote received, in the amount of \$5,705.10 to be used at Shiloh Park as part of the 2022 Asphalt Overlay Project.
  8. Request permission to purchase a water meter base station and installation at Hebron Hill from Core and Main, as the lowest and best quote received, in the amount of \$5,600.00 and authorize payment of the same.
  9. Consideration to approve supplemental change order #1 increasing the contract amount \$69,700.00 and authorize the Mayor to execute the same; and approve the Joe McGee pay request #3 in the amount of \$134,894.70 and authorize payment of the same with regard to the Highway 18 at Louis Wilson Signal and Intersection Improvements Project.

10. Consideration to approve AJ Construction change order #1 increasing the contract price \$12,671.00 for additional repairs regarding the 2022 Asphalt Resurfacing Project and authorize the Mayor to execute the same.
11. Consideration to accept the bids received on September 23, 2022 for the Pecan Ridge Subdivision Entrance Rehab Project and award to Ambiance Landscape, as the lowest and best bid received, in the amount of \$85,821.67 and authorize the Mayor to execute any related documents.
12. Consideration to approve the utility adjustments and utility adjustment denials pursuant to the memo.
13. Consideration to approve the Cornerstone Phase 10 final plat.

8. COMMUNITY DEVELOPMENT DEPARTMENT

1. Consideration to set a public hearing during the Regular Board Meeting of October 17, 2022 for the consideration of amendments to Section 4.1 and Section 4.4.6.2 of the Code of Ordinances with regard to Convalescent, Nursing Homes and Assisted Living Facilities.
2. Consideration to adopt a resolution adjudicating the cost of property clean-up at 250 E. Sunset Drive (Parcel #I8G-2-130) in accordance with MCA 21-19-11.

9. WAYNE DEARMAN, POLICE CHIEF

1. Accept the resignations of Communications Officer Brynna Jackson effective September 29, 2022 and Officer Derrick Roberts effective September 30, 2022.
2. Consideration to rescind board action taken on September 19, 2022 under section 9.2 of the minutes with regard to the resignation of Officer Deon Allen.
3. Consideration to approve the 36 month agreement renewal with Advantage Business Solutions for the Booking copier in the amount of \$222.00 per month; approve the 36 month agreements with Advantage Business Solutions for the Investigations copier in the amount of \$222.00 and Court Services copier in the amount of \$78.90 and authorize the Mayor to execute the same.

10. BRIAN ROBERTS, FIRE CHIEF

1. Monthly Reports:
 

Siren Report; functions properly: _____	Issues: _____
EMS Report; # of P1 calls: _____	Average Response Time: _____
2. Consideration to approve the additional repairs to the 2008 Pierce Arrow Fire Engine in the total amount of \$5,215.80 for parts and labor in accordance with MCA 31-7-13(m)(ii) and authorize payment of the same.
3. Consideration to approve the Sunbelt Fire, Inc. quote in the total amount of \$149,708.53 for towing and emergency repairs related to the E-One Engine (Vin #9942) that were approved at the August 29, 2022 meeting; authorize the additional maintenance repairs in the amount of \$33,500.29 in accordance with MCA 31-7-13(m)(ii); authorize payments of the same; and amend the budget accordingly.

4. Request permission to purchase a refurbished Lifepak 15 with batteries and charger from Master Medical Service, as the lowest and best quote received, in the amount of \$18,970.00 plus applicable shipping charges and authorize payment of the same.
5. Consideration to accept the FY 2022 Homeland Security grant in the amount of \$11,000.00 to purchase search and rescue equipment and authorize the Mayor, City Clerk and Fire Department Administrative Assistant to execute any related documents.
6. Request permission to apply for the Emergency Medical Services Operating Fund (EMSOF) grant in the amount of \$15,330.00 and authorize the Mayor, City Clerk and Accountant to execute all related documents.
7. Consideration to approve a Memorandum of Understanding between Brandon Fire Department and the Mississippi State Fire Academy with regard to training and authorize the Fire Chief to execute the same.
8. Request permission for Chief Brian Roberts and Division Chief Jerry King to travel to Gulfport, MS to attend the annual Training Officer's Conference on November 1-4, 2022.
9. Request permission for Lt. Dan Vance and Division Chief Jerry King to replace previously approve representatives to travel to Biloxi, MS to attend the Mississippians for Emergency Medical Services Conference on October 16-19, 2022.

**EXECUTIVE SESSION**

**ADJOURN**