

AGENDA  
BRANDON BOARD OF ALDERMEN  
REGULAR BOARD MEETING  
BUTCH LEE, MAYOR PRESIDING  
Monday, November 7, 2022

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
  - Invocation- Alex Woods, Mayor's Youth Council
  - Pledge of Allegiance-Lynnlee Hopkins, Mayor's Youth Council
3. PUBLIC COMMENTS AND RECOGNITIONS
4. OLD BUSINESS
  1. Approve the Regular Board Meeting Minutes of October 17, 2022.
5. BUTCH LEE, MAYOR
  1. Request permission to submit an Americorps service project application and authorize the Mayor and City Clerk to execute all related documents.
  2. Request permission to travel to Biloxi, MS to attend the 2023 Mississippi Municipal League Conference on June 25-28, 2022.
  3. Request permission to travel to Jackson, MS to attend the 2023 Mississippi Municipal League Mid-Winter Conference on January 10-12, 2022.
  4. Consideration to approve submission of a support and commitment letter regarding the MDOT SMART Grant Program Application.
6. ANGELA BEAN, CITY CLERK
  1. Request permission to purchase one (1) Exmark 60" mower from Frederick's Sale and Service, a state contract vendor, in the amount of \$12,012.00 and authorize payment of the same.
  2. Consideration to approve the proposed 2023 holiday schedule.
  3. Consideration to accept the Full and Final Proof of Loss Agreement and final payment in the amount of \$73,021.33 due to adverse weather insured occurrence at the Brandon Amphitheater and authorize the Mayor to execute the same.
  4. Request permission for Amy Davis and myself to attend the MS Clerk & Collectors, IIMC Region IV Conference in Flowood, MS on December 14-16, 2022.
  5. Consideration to accept the CPI adjustment for the 16<sup>th</sup> Section Land Lease for Parcel 16-5-3 I8J-52 and authorize payment of the annual lease in the amount of \$4,977.28.

6. Consideration to approve:
  - a. Docket of Claims for November 4 & 7, 2022.
  - b. Electronic transfers for October 2022.
  - c. Fox Everett claims released on October 20, 2022.
  
7. CHARLES SMITH, PUBLIC WORKS DEPARTMENT
  1. Consideration to approve Hemphill Construction Co. pay request #1 (Final) in the amount of \$49,616.00 with regard to the Grandeur Storm Drain Project and authorize payment of the same.
  2. Consideration to approve the final summary change order with Hemphill Construction Co. increasing the cost \$1,600.00 and the pay request #1 in the amount of \$20,905.00; and authorize payment and execution of the same with regard to the Municipal Drive Storm Drain Repair Project.
  3. Consideration to approve pay request #1 in the amount of \$27,603.20 and pay request #2 (Final) in the amount of \$6,527.80 for Hemphill Construction Co. with regard to the Cross Creek Cove Storm Drain Repair Project and authorize payment of the same.
  4. Consideration to approve pay request #4 in the amount of \$226,756.42 with regard to the Highway 18 at Louis Wilson Signal and Intersection Improvement Project and authorize payment of the same.
  5. Consideration to approve the final summary change order with Hemphill Construction Co. reducing the contract cost \$4,396.00; pay request #2 in the amount of \$45,281.27; and pay request #3 (Final) in the amount of \$20,287.46 and authorize payment and execution of the same with regard to the Cornerstone Storm Drain Repair Project.
  6. Consideration to approve the Hemphill Construction Co. pay request #5 in the amount of \$197,923.54 with regard to the College Street Waterline Improvements Project and authorize payment of the same.
  7. Consideration to approve the AJ Construction, Inc. pay request #2 in the amount of \$1,768,865.92 with regard to the 2022 Asphalt Resurfacing Project and authorize payment of the same.
  8. Consideration to approve the Clear River Construction Co. pay request #7 in the amount of \$77,537.46 and pay request #8 in the amount of \$93,957.52 with regard to the Highway 80 Multi-Use and Sidewalk Improvements Project and authorize payment of the same.
  9. Accept the permanent sewer line easement and temporary construction easement from Frank & Ida Cooksey as recorded in the Rankin County Chancery Clerk's Office in Book 2022, Page 27236-27240 with regard to the Grants Ferry Parkway Project.
  10. Consideration to approve the Gould Enterprises invoices in the total amount of \$44,545.00, in accordance with the professional services pricing for emergency repairs and authorize payment of the same.

11. Consideration to declare an emergency the electrical repairs at 307 W. Government Street from Elcon Electrical in the amount of \$6,877.46 and authorize payment of the same.
12. Consideration to declare an emergency the repairs to the Hospital Water Well from Griner Drilling Service Inc. in the amount of \$8,990.11 and authorize payment of the same.
13. Consideration to declare an emergency the repairs at Morgan's Way lift station from Harvey Services in the amount of \$9,046.57 and authorize payment of the same.
14. Consideration to approve the utility adjustments and utility denials pursuant to the memo.
15. Request permission to hire Russell Fitzhugh as a Water Laborer II effective November 8, 2022 and set rate of pay pursuant to the memo.
16. Consideration to approve and accept the professional service rates for labor and equipment from Gould Enterprises.
17. Consideration to approve commodity bids pursuant to the memo, as the lowest and best bids received, effective November 8, 2022 through September 30, 2022.
18. Request permission to purchase two (2) Honda generators from Frederick's Sales & Service, as the lowest and best quote received, in the amount of \$5,298.00 and authorize payment of the same.

8. COMMUNITY DEVELOPMENT DEPARTMENT

1. Spread onto the minutes the Cancellation of Lis Pendens Notice for 96 Summit Ridge Drive (Parcel H9J-2-460) pursuant to the memo.
2. Consideration to approve the site plan and architectural for Highpointe Properties to build an office building located at 100 Highpointe Court.
3. Consideration to approve the site plan and architectural for Farm Bureau to demolish existing building and build a new office building located at 104 Louis Wilson Drive.

9. WAYNE DEARMAN, POLICE CHIEF

1. Request permission to purchase two vehicles from Noel Daniels Auto Company in the amount of \$54,670.00.
2. Request permission to hire Shane Roberts as a part-time Investigator effective November 3, 2022 and set rate of pay pursuant to the memo.

10. BRIAN ROBERTS, FIRE CHIEF

1. Monthly Reports:
 

Siren Report; functions properly: <u>Yes</u>	Issues: <u>None</u>
EMS Report; # of P1 calls: _____	Average Response Time: _____

2. Consideration to approve the additional repairs to the ladder truck from Emergency Equipment Professionals in the amount of \$4,699.52 and authorize payment of the same pursuant to MCA 31-7-13(m)(ii).
3. Request permission to submit an application for the Rural Fire Truck Acquisition Assistance Program and authorize the Mayor and City Clerk to execute all related documents.
4. Request permission to hire Brendon Gaunt and Dallyn Owens as Firefighters effective November 8, 2022 and set rate of pay pursuant to the memo.

**EXECUTIVE SESSION**

**ADJOURN**