

MINUTES
BRANDON BOARD OF ALDERMEN
REGULAR BOARD MEETING
MAYOR BUTCH LEE PRESIDING
DECEMBER 5, 2022

1. CALL TO ORDER – Mayor Lee and Aldermen Farris, Middleton, Womack, Coker, Vison, Williams and Craine were present.
2. INVOCATION AND PLEDGE OF ALLEGIANCE – Meredith Dees with Mayor's Youth Council gave the invocation and Bailey Pouncey with Mayor's Youth Council led the Pledge of Allegiance.
3. PUBLIC COMMENTS AND RECOGNITIONS -
 - Mayor Lee recognized Paige Ramage for completing the Sergeant Detective course.
 - Mayor Lee gave an update of the Magic of Lights show.

4. OLD BUSINESS

1. Approve the Work Session and Regular Board Meeting Minutes of November 21, 2022.

Alderman Womack made the motion to approve agenda item 4.1, seconded by Alderman Coker and upon unanimous vote the motion carried.

5. ANGELA BEAN, CITY CLERK

1. Authorize City Clerk to issue a non-renewal letter to Appetize (Spot On Transact, LLC), effective April 1, 2023.

2. Authorize permission to publish a Request for Proposals for a point-of-sale system for the Brandon Amphitheater.

3. Approve:

a. Docket of claims for December 5, 2022.

b. Fox Everett claims released on November 30 and December 2, 2022.

Alderman Womack made the motion to approve agenda item 5.1 – 5.3(a)&(b) in accordance with the related memos of the City Clerk which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

6. CHARLES SMITH, PUBLIC WORKS

1. Authorize permission to publish a bid notice for the purchase of two (2) Excavators.

2. Approve Joe McGee Construction pay request #5 in the amount of \$333,299.09 and authorize payment of the same with regard to the Highway 18 at Louis Wilson Drive New Signal & Intersection Improvements Project.
3. Approve Hemphill Construction Co. pay request #6 in the amount of \$143,780.29 and authorize payment of the same with regard to the College Street Waterline Improvements Project.
4. Declare as an emergency in accordance with MCA 31-7-13(k), the Cornerstone lift station repairs made by Harvey Services in the amount of \$16,260.50 and authorize payment of the same.
5. Declare as an emergency in accordance with MCA 31-7-13(k), the repairs made by Gould Enterprises in the amount of \$28,384.00 and authorize payment of the same.

Alderman Williams made the motion to approve agenda items 6.1-6.5, in accordance with the related memos from the Public Works Department which are appended hereto, seconded by Alderman Farris and upon unanimous vote the motion carried.

6. Declare as an emergency in accordance with MCA 31-7-13(k) the grinder pump repairs at 670 Trickhambridge Road from Harvey Services at a cost of \$7,717.50 and authorize payment of the same.
7. Declare as an emergency in accordance with MCA 31-7-13(k) the CCTV cleaning and investigation of storm drain and sewer line at Quail Lane from Smith Industrial, in the amount of \$6,300.00 and authorize payment of the same.
8. Approve the Final Plat for Jasmine Cove subdivision and authorize execution and filing of the same.
9. Approve utility adjustments and utility denials pursuant to the memo.
10. Declare as an emergency in accordance with MCA Section 31-7-13(k) repairs to the Chamber well and pump and authorize work and approve payment to Griner Drilling Service, Inc. in the amount of \$264,100.00, upon completion of the work.

Alderman Farris made the motion to approve agenda items 6.6-6.10, in accordance with the related memos from the Public Works Department which are appended hereto, seconded by Alderman Middleton and upon unanimous vote the motion carried.

7. COMMUNITY DEVELOPMENT

1. Set a public hearing during the Regular Board Meeting of December 19, 2022 regarding the consideration of an application for variance requests for Wilson Auto Group for 3.68 Acres (Parcel H8M-6).

Alderman Coker made the motion to approve agenda item 7.1 in accordance with the related memo from the Community Development Department which is appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

2. Public hearing and board action regarding the determination of a public nuisance at 108 W. Sunset Dr. (parcel I8F-45).

The public hearing was opened with respect to the referenced property in accordance with MCA Section 21-19-11 (1972, as amended), whereupon the Inspection Manager with the Community Development Department advised that all of the pre-requisites to the public hearing have been met and thereupon presented a Memorandum and Case File #220573 regarding the subject matter, which is appended hereto and thereafter the Inspection Manager described the nature of the condition of the property and requested the adoption of a Resolution of the governing authority determining that the property in its present condition is a menace to the public health, safety and welfare of the community and further finding that the structure has become insecure and dangerous in accordance with MCA Section 21-19-21, and for authority, if the owner does not do so herself, to proceed to clean the land by to remediate the conditions generally described in the Notice provided in accordance with MCA Section 21-19-11, and as generally outlined in the referenced Memorandum and Case File #220573 to include the demolition and removal of the structure and slab and personal property and debris thereon. Those in interest were then given an opportunity to address the subject matter, and whereupon Kathryn Gray, the property owner, addressed the board. No additional public comments were received, and the public hearing was closed. Thereafter, Alderman Craine, first incorporating the matters as described in the Memorandum and Case File and otherwise presented at the public hearing, which are incorporated herein by reference, made the motion to find that the subject property in its present condition constitutes a menace to the public health, safety and welfare of the community and further authorizing and directing that, if the owner does not do so herself, that the City proceed to clean the property and remediate the same in general accordance with the recommendation of the Community Development Department to include the removal of the structure and slab and personal property and other debris, and to adopt a Resolution in this respect accordingly, which is appended hereto, seconded by Alderman Womack, and upon unanimous vote the motion carried.

8. WAYNE DEARMAN, POLICE CHIEF

1. Accept the resignation of Officer Hayden Wilkins effective November 21, 2022.

Alderman Womack made the motion to approve agenda item 8.1 in accordance with the memo from the Police Department which is appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

9. BRIAN ROBERTS, FIRE CHIEF

1. Monthly Reports:

Siren Report; functions properly: Yes	Issues: None
EMS Report; # of P1 calls: 171	Average Response Time: 8:49

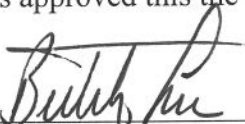
2. Promote Firefighter Artery Dunbar to Lieutenant effective December 5, 2022 and set rate of pay pursuant to the memo.
3. Purchase a cutter/spreader unit (Jaws of Life) from G & W Diesel Services, as the lowest and best quote, in the amount of \$30,000.00.
4. Approve Battalion Chief Eric Stringer to travel to Hattiesburg, MS to attend the Mid-Winter Fire Chiefs Conference on December 6-8, 2022.
5. Approve repairs to the 91 Pierce fire truck in accordance with MCA 31-7-13(m)(ii) from Emergency Equipment Professionals in the amount of \$5,075.52, amend the budget accordingly and authorize payment of the same.
6. Append the report of the Fire Chief with respect to warranty work on the 2016 E-1 VIN#4EN6AAA8XG1009942 to the Minutes.

Alderman Williams made the motion to approve agenda items 9.1-9.6 in accordance with the memos from the Fire Department which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

ADJOURN

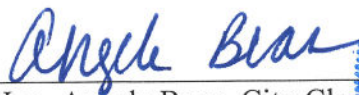
Alderman Womack made the motion to adjourn the Regular Board Meeting, seconded by Alderman Craine and upon unanimous vote the motion carried. (Next Regular Board Meeting December 19, 2022).

Minutes approved this the 19th day of December 2022.



Hon. Butch Lee, Mayor

Attest:



Hon. Angela Bean, City Clerk

